

**MINUTES OF THE REGULAR BOARD MEETING
OF THE TEHACHAPI VALLEY RECREATION AND PARK DISTRICT
490 WEST D STREET, TEHACHAPI, CALIFORNIA 93561
TUESDAY DECEMBER 16, 2014, 5:30 P.M.**

CALL TO ORDER: Board Meeting Convened By Chairperson Stewart at 5:30 P.M.

BOARD MEMBERS:

Gayle Stewart, Chairperson
Paulette Rush, Vice-Chairperson
Brian Duhart, Director
Craig Mifflin, Director
Mary Lou Corpus-Zamudio, Director

ALSO PRESENT:

Matt Young, TVRPD District Manager
Mike Walsh, TVRPD Maintenance Foreman
LeAnn Williams, TVRPD Recreation Supervisor
Greg Garrett, City of Tehachapi
Pat Osborn, Clifford & Brown Law
Darla Barker, Tehachapi News
Tiffany Ledesma, Tehachapi Little League
Jimmy Padgett, President of Tehachapi Little League

1. **FLAG SALUTE:** Director Corpus-Zamudio led the Flag Salute.
2. **ROLL CALL:** All Present.
3. **PUBLIC COMMENTS:** City of Tehachapi Manager Greg Garrett thanked the TVRPD staff for the improvements made at Central Park.

4. CONSENT CALENDAR

Chairperson Stuart motioned to removed Consent Calendar item "E".

Mifflin- Rush: Ayes: Stewart; Rush; Mifflin; Duhart; Corpus-Zamudio

Noes: None. Motion carried.

Absent: None.

Motion to add both Mary Lou Corpus-Zamudio and Craig Mifflin as a signatory on TVRPD Bank of the Sierra account.

Duhart- Rush: Ayes: Stewart; Rush; Mifflin; Duhart; Corpus-Zamudio

Noes: None. Motion carried.

Absent: None.

A. Secretary Declaration of Posting of Agenda 72 hours in Advance of Meeting

Declaration by the Clerk of the Board of Directors that the agenda was posted at least 72 hours in advance of meeting. BOARD APPROVED SECRETARY DECLARATION.

Mifflin- Rush: Ayes: Stewart; Rush; Mifflin; Duhart; Corpus-Zamudio

Noes: None. Motion carried.

Absent: None.

B. Approval of Minutes from the Regular Board Meeting held November 18, 2014.

Request by Clerk of the Board of Directors to approve the minutes from the November 18, 2014 Regular Board Meeting. BOARD APPROVES MINUTES.

Mifflin- Rush: Ayes: Stewart; Rush; Mifflin; Duhart; Corpus-Zamudio
Noes: None. Motion carried.

Absent: None.

C. Approval of Policy Manual Revisions.

Request by District Manager Young to approve the Policy Manual revisions.
BOARD APPROVES POLICY MANUAL REVISIONS.

Mifflin- Rush: Ayes: Stewart; Rush; Mifflin; Duhart; Corpus-Zamudio
Noes: None. Motion carried.

Absent: None.

D. Approval to Remove Nick Cyr as a Signatory on TVRPD Bank of the Sierra Account.

Request by District Manager Young to remove Nick Cyr as a signatory of TVRPD Bank of the Sierra account. BOARD APPROVES TO REMOVE NICK CYR AS A SIGNATORY ON TVRPD BANK OF THE SIERRA ACCOUNT.

Mifflin- Rush: Ayes: Stewart; Rush; Mifflin; Duhart; Corpus-Zamudio
Noes: None. Motion carried.

Absent: None.

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5. MAINTENANCE FOREMAN REPORT

Maintenance Foreman Mike Walsh gave the report.

- TVRPD maintenance staff won “The Coveted Golden Santa Award” for best centerpiece at the annual TVRPD/City of Tehachapi holiday staff party. Walsh thanked his staff for doing a great job decorating West Park Activity Center.
- F250 4X4 with service body was delivered.
- Central Park: Six concrete pads installed for trashcan installation.

6. RECREATION SUPERVISOR REPORT

Recreation Supervisor LeAnn Williams gave the report.

- Youth Basketball: In full swing and games will start in January.
- Penguin Plunge: Fundraiser planned for pool equipment.

7. DISTRICT MANAGER REPORT

District Manager Matt Young gave the report.

- Meadowbrook: Topographic survey is complete. Cad files will be forthcoming.
- City of Tehachapi: City Council passed an ordinance prohibiting access to trashcans and an ordinance to discourage aggressive solicitation. Mary Lou Corpus-Zamudio was appointed to TVRPD Board.
- District Manager Young welcomed Mary Lou Corpus-Zamudio to the Board.
- District Manager Young thanked his staff for their work.

8. FINANCIAL REPORT

Administrative Assistant Carrie Champlin gave the report.

9. AGENDA ITEMS:

A. Approval of the Preliminary Financial Reports for November, 2014.

BOARD APPROVES THE PRELIMINARY FINANCIAL REPORTS FOR NOVEMBER, 2014.

Rush - Mifflin: Ayes: Stewart; Rush; Mifflin; Duhart; Corpus-Zamudio
Noes: None. Motion carried.

Absent: None.

B. Approval of the 2015 Agreement Between Tehachapi Valley Recreation and Park District and Tehachapi Little League, Resolution #19-14.

District Manager Young explained that an evergreen clause was added to the Tehachapi Little League agreement. Young explained that providing everything in the agreement is adhered to, the agreement will automatically renew each year. Young thanked the TLL Ad-Hoc Committee for their productive work that resulted in this new agreement as well as the continuation of TVRPD's long standing partnership with Tehachapi Little League. Young briefly explained the changes made to the contract. Tehachapi Little League President Jimmy Padgett requested the Board approve splitting Tehachapi Little League's payment (Payment to include the rental fee and deposit fee) into two payments, one half due February first and the remaining half due on April first. Mr. Padgett wanted to confirm that the same number of fields would be available for TLL every year. There was a brief discussion regarding seven year olds participating in TVRPD T-Ball. District Manager Young stated that if a child is not ready to play in TLL then the child would be allowed to play TVRPD T-Ball. District Manager Young also explained that we would not keep a child in T-Ball that was too advanced for the program. Young stated that TVRPD has no intent to compete with TLL. Vice-Chairperson Rush agreed and stated that this was discussed at the TLL Ad-Hoc Committee meeting and that was the understanding that was reached, as District Manager Young stated. Director Mifflin stated that he would prefer a clear definition of "premises" in the contract. Director Mifflin stated that he was in favor of splitting TLL's payment into two payments. Legal counsel Pat Osborn explained that we could add a description of three baseball fields and two softball fields to the agreement to better describe "premises" in the agreement. Mr. Osborn also stated that we could add a payment provision to the agreement that would split the payment into two payments with the appropriate due dates. Chairperson Stewart commended the TLL Ad-Hoc Committee and TVRPD staff for their work on this matter.

Recommendation from District Manager Young to accept the 2015 agreement between Tehachapi Valley Recreation and Park District and Tehachapi Little League, Resolution #19-14.

BOARD AUTHORIZES DISTRICT MANAGER TO EXECUTE THE 2015 AGREEMENT BETWEEN TEHACHAPI VALLEY RECREATION AND PARK DISTRICT AND TEHACHAPI LITTLE LEAGUE WITH THE STIPULATION THAT THE AGREEMENT WILL BE AMENDED IN EXHIBIT A, PARAGRAPH 2, PARAGRAPH 3.6 AND PARAGRAPH 3.7 TO INCLUDE THE FIELD DESCRIPTIONS AND REQUESTED PAYMENT PROVISION, RESOLUTION #19-14.

Rush – Corpus-Zamudio: Ayes: Stewart; Rush; Mifflin; Duhart; Corpus-Zamudio
Noes: None. Motion carried.

Absent: None.

C. Nomination of the Executive Officers of the Board of Directors of Tehachapi Valley Recreation and Park District.

Nominations were opened for Chairperson of the Board of Directors of Tehachapi Valley Recreation and Park District.

Chairperson Stewart nominates Craig Mifflin for Chairperson of the Board of Directors of Tehachapi Valley Recreation and Park District.

Chairperson Stewart calls for a voice vote.

Ayes: Stewart; Rush; Mifflin; Duhart; Corpus-Zamudio

Noes: None.

Absent: None.

CRAIG MIFFLIN VOTED IN AS CHAIRPERSON OF THE BOARD OF DIRECTORS OF TEHACHAPI VALLEY RECREATION AND PARK DISTRICT EFFECTIVE JANUARY 1, 2015.

Nominations were opened for Vice-Chairperson of the Board of Directors of Tehachapi Valley Recreation and Park District.

Chairperson Stewart nominates Paulette Rush for Vice-Chairperson of the Board of Directors of Tehachapi Valley Recreation and Park District.

Chairperson Stewart calls for a voice vote.

Ayes: Stewart; Rush; Mifflin; Duhart; Corpus-Zamudio

Noes: None. Motion carried.

Absent: None.

PAULETTE RUSH VOTED IN AS VICE-CHAIRPERSON OF THE BOARD OF DIRECTORS OF TEHACHAPI VALLEY RECREATION AND PARK DISTRICT EFFECTIVE JANUARY 1, 2015.

11. BOARD OF DIRECTORS TIME: Director Corpus-Zamudio stated that she is excited to work With TVRPD. Board members welcomed Director Corpus-Zamudio. Vice-Chairperson Rush Thanked District Manager Young for his work and time he put into the TLL contract. Director Mifflin and Vice-Chairperson Rush thanked Chairperson Stewart for her work and commitment as Chairperson. Chairperson Stewart stated she was grateful for the opportunity to work with this Board and she is very excited about where the District is going in the next years. Chairperson Stewart also stated that she is looking forward to working with the Tehachapi Parks Foundation in the coming year. City Manager Greg Garrett commented that the District has come so far in the past couple of years and that he is proud of the work everyone has done. Legal Counsel Pat Osborn stated that the District has now become a collaborative partner of the City of Tehachapi and many other organizations and that this is due largely in part to Chairperson Stewart's commitment and work.

12. OTHER BUSINESS: Director Mifflin gave an update on the trails progress.

13. ADJOURNMENT:

Having no further business the meeting was adjourned at 6:20 P.M. to the Regular Board meeting of the Directors of Tehachapi Valley Recreation and Park District scheduled on January 20, 2015.

Mifflin - Rush: Ayes: Stewart; Rush; Mifflin; Duhart; Corpus-Zamudio

Noes: None. Motion carried.

Absent: None.

Respectfully Submitted,

Carrie Champlin
Carrie Champlin, Clerk of the Board