

**MINUTES OF THE SPECIAL BOARD MEETING
OF THE TEHACHAPI VALLEY RECREATION AND PARK DISTRICT
490 WEST D STREET, TEHACHAPI, CALIFORNIA 93561
TUESDAY OCTOBER 7, 2014, 5:30 P.M.**

CALL TO ORDER: Board Meeting Convened By Chairperson Stewart at 5:30 P.M.

BOARD MEMBERS:

Gayle Stewart, Chairperson
Paulette Rush, Vice-Chairperson
Nick Cyr, Director
Brian Duhart, Director
Craig Mifflin, Director

ALSO PRESENT:

Laura Lynne Wyatt, GHCSO Board

1. FLAG SALUTE: Director Mifflin led the Flag Salute.

2. ROLL CALL: Vice-Chairperson Rush was absent.

3. PUBLIC COMMENTS: None.

4. CONSENT CALENDAR

A. Secretary Declaration of Posting of Agenda 72 hours in Advance of Meeting Held

Declaration by the Clerk of the Board of Directors that the agenda was posted at least 72 hours in advance of meeting. BOARD APPROVED SECRETARY DECLARATION.

Cyr - Mifflin: Ayes: Stewart; Cyr; Duhart; Mifflin

Noes: None. Motion carried.

Absent: Rush

5. DISTRICT MANAGER REPORT

District Manager Young gave the report.

- Grant Updates: Kern County will not offer the recycled tire grant for rubber fill at this time. Kern County will offer a grant for recycled tires for the poured rubber material. Cal-Recycle will offer a grant for rubberized asphalt that is used for paving. East Kern Air Quality Control District is offering a matching funds grant for vehicle replacement, paving, public transportation, education, and telecommunications. Staff will review the various grants to see which grants would be feasible and best to supplement the District. Director Mifflin offered his assistance with the grant process.
- Received final documents from the surveyor for Meadowbrook Park.

6. AGENDA ITEMS

A. Amendment to Contract with Quad Knopf; Meadowbrook Park Construction Plans – Discussion/Approval, Resolution #15-14.

District Manager Young reported that the Capital Improvement Ad Hoc Committee met regularly with the goal of achieving construction plans for Meadowbrook Park. Director Cyr, Director Duhart, Maintenance Foreman Walsh, and District Manager Young all reviewed and had input in this process. Young explained what is to be included in the plans. Young thanked Director Cyr for his expertise in reviewing the plans to make sure we have complete construction plans to work with on this project. District Manager Young explained that Marc Dennison, TVRPD's legal counsel, reviewed the contract and recommended amendments to the contract. Young stated that he contacted Quad Knopf as to the recommended amendments and he does not see them as being an issue. There was a brief discussion regarding the amendments that are needed for the contract as well as a delivery timeline for the plans. Director Cyr recommended the Board not adopt the final construction plans until Kern County has reviewed and commented on the plans, in order to avoid having to go through the adoption process multiple times. Director Cyr stated that he wants to make sure the survey lines are correct since everything is based off of the survey lines to make the construction plans. District Manager Young stated that he is confident in surveyor Bob Hogue's work and that he was favorably recommended by several public agencies and companies in the area.

BOARD APPROVES THE AMENDMENT TO THE CONTRACT WITH QUAD KNOPF FOR MEADOWBROOK PARK CONSTRUCTION PLANS AND THE DISTRICT MANAGER IS AUTHORIZED TO SIGN, SUBJECT TO APPROVAL OF THE FORM OF THE AMENDMENT BY DISTRICT COUNSEL, RESOLUTION #15-14.

Duhart - Mifflin: Ayes: Stewart; Cyr; Duhart; Mifflin

Noes: None. Motion carried.

Absent: Rush

7. BOARD OF DIRECTORS TIME: None.

8. OTHER BUSINESS: None.

9. ADJOURNMENT

Having no further business the meeting was adjourned at 6:05 P.M. to the Regular Board meeting of the Directors of Tehachapi Valley Recreation and Park District scheduled on November 18, 2014.

Duhart - Mifflin : Ayes: Stewart; Cyr; Duhart; Mifflin

Noes: None. Motion carried.

Absent: Rush

Respectfully Submitted,

Carrie Champlin
Carrie Champlin, Clerk of the Board