

**MINUTES OF THE REGULAR BOARD MEETING
OF THE TEHACHAPI VALLEY RECREATION AND PARK DISTRICT
490 WEST D STREET, TEHACHAPI, CALIFORNIA 93561
TUESDAY MARCH 18, 2014, 5:30 P.M.**

CALL TO ORDER: Board Meeting Convened By Chairperson Stewart at 5:30 P.M.

BOARD MEMBERS:

Gayle Stewart, Chairperson
Paulette Rush, Vice-Chairperson
Nick Cyr, Director
Brian Duhart, Director
Craig Mifflin, Director

ALSO PRESENT:

Matt Young, TVRPD District Manager
Pat Osborn, Clifford and Brown Law
Greg Garrett, City Manager
Tina Forde, Fisher Forde Media
Tiffany Ledesma, TLL President
Terry Delamater, TLL
Gary Simmons, TLL
Mike Walsh, TVRPD Maintenance Foreman
LeAnn Williams, TVRPD Recreation Supervisor

1. FLAG SALUTE: Director Mifflin led the Flag Salute.

2. ROLL CALL: Vice-Chairperson Rush and Director Cyr were absent.

3. PUBLIC COMMENTS: None.

4. CONSENT CALENDAR

A. Secretary Declaration of Posting of Agenda 72 hours in Advance of Meeting Held

Declaration by the Clerk of the Board of Directors that the agenda was posted at least 72 hours in advance of meeting. BOARD APPROVED SECRETARY DECLARATION.

Duhart - Mifflin : Ayes: Stewart; Duhart ; Mifflin

Noes: None. Motion carried.

Absent: Rush, Cyr

B. Approval of Minutes from the Regular Board Meeting held February 18, 2014.

Request by Clerk of the Board of Directors to approve the minutes from the February 18, 2014 Regular Board Meeting. BOARD APPROVES MINUTES.

Duhart - Mifflin : Ayes: Stewart; Duhart ; Mifflin

Noes: None. Motion carried.

Absent: Rush, Cyr

C. Approval of Minutes from the Special Board Meeting held February 25, 2014.

Request by Clerk of the Board of Directors to approve the minutes from the February 25, 2014 Regular Board Meeting. BOARD APPROVES MINUTES.

Duhart - Mifflin : Ayes: Stewart; Duhart ; Mifflin

Noes: None. Motion carried.

Absent: Rush, Cyr

D. Approval of the Job Description for Park Maintenance Worker I/II – Resolution # 3-14.

Request by District Manager Young to approve the job description for Park Maintenance Worker I/II, Resolution #3-14. BOARD APPROVES JOB DESCRIPTION FOR PARK MAINTENANCE WORKER I/II, RESOLUTION #3-14.

Duhart - Mifflin : Ayes: Stewart; Duhart ; Mifflin

Noes: None. Motion carried.

Absent: Rush, Cyr

5. MAINTENANCE FOREMAN REPORT

Maintenance Foreman Mike Walsh gave the report.

- Central Park: Slide replaced, Scout Hall heater repaired, and Scout Hall water heater repaired.
- West Park: Remove posts in front of office, remove and replace dugout roof at Mata field, and install dugout support post at Mata field.
- Operator Permit – pesticide applications
- Professional Development: Landscape/ Pesticide Seminar, and attended CPRS Conference.

6. RECREATION SUPERVISOR REPORT

Recreation Supervisor LeAnn Williams gave the report.

- Fishing Derby: Date changed so event will not conflict with the Lake Isabella Fishing Derby. California Department of Fish and Game has stocked Brite Lake with an abundance of fish this season and the fishing is great.
- Technical Fishing Seminar: Free program. Location West Park Activity Center. April 5, 2014.
- Egg Hunt: April 19, 2014 at West Park.
- CYSA certification complete.
- Tee Ball: Ten Lower Division Teams and 6 Upper Division Teams. Williams thanked Aimee Hansen for organizing the program this year.
- Men's Basketball starting in April.
- Youth Basketball ended.
- New Pool Programs: Aqua Zumba and Deep Water Aerobics
- Barracuda Swim Team starting in April.
- Attended CPRS Conference.

7. DISTRICT MANAGER REPORT

District Manager Matt Young gave the report.

- District Manager Young thanked Boy Scout Troop 136 and Adam Pinkard for the completion of Mr. Pinkard's Eagle Scout project located to the front of TVRPD's district office facility.

- CPRS Annual Conference: Attended informative sessions and met with other professionals in the recreation and park fields.
- Meadowbrook Park Public Workshop will be March 25, 2014 at 6 p.m. Location: GHCSO. This will be a wonderful opportunity for the public to have input for their park and Young encouraged everyone to attend the workshop.
- District Manager Young thanked his staff for their hard work in continuing to build strong partnerships in our community.

9. AGENDA ITEMS

A. Approval of the Preliminary Financial Reports for February, 2014.

BOARD APPROVES THE PRELIMINARY FINANCIAL REPORTS FOR FEBRUARY, 2014.

Mifflin - Duhart: Ayes: Stewart; Duhart; Mifflin

Noes: None. Motion carried.

Absent: Rush, Cyr

B. Approve Resolution Adopting the Updated Kern County Multi-Jurisdictional Hazard Mitigation Plan, Resolution # 4-14.

BOARD APPROVES RESOLUTION #4-14 ADOPTING THE UPDATED KERN COUNTY MULTI-JURISDICTIONAL HAZARD MITIGATION PLAN.

Mifflin - Duhart: Ayes: Stewart; Duhart; Mifflin

Noes: None. Motion carried.

Absent: Rush, Cyr

C. Tehachapi Little League Discussion of West Park Fields.

Tiffany Ledesma, Tehachapi Little League President reported that the Mata Field projects were completed and thanked TVRPD staff for the dugout repair. Mrs. Ledesma inquired about the possibility of installing sprinklers behind the pitcher's mounds. Mrs. Ledesma also had questions regarding fencing on the fields and if there were any plans for removing fencing this season. District Manager Young replied that TVRPD does not have any plans to remove any fencing this season. Mrs. Ledesma asked about the timeline for repairs on Valdez dugout and bleacher repair. Maintenance Foreman Mike Walsh replied that the repairs to Valdez dugout and bleacher would be complete by Saturday. Mrs. Ledesma asked about the repair of West Park Shed and ramp. District Manager Young replied that Mike Walsh will evaluate the structure for repair or possible removal. Mrs. Ledesma said TLL would like to add a field box between the two softball fields.

Director Mifflin asked for the status of irrigation on the infields. Mike Walsh reported that there is a problem with the sprinkler line that TLL installed. The sprinkler line was installed Pre-backflow and that is not the proper installation. District Manager Young recommended waiting on the sprinkler installation until proper engineering plans can be drawn.

Director Duhart suggested planning for the sprinkler system next year.

Director Mifflin inquired about the possible addition of a field box. District Manager Young asked if the field box would be permanent or temporary? Mrs. Ledesma stated that it could be temporary but that she would need to take another look at the possible installation sites.

10. BOARD OF DIRECTORS TIME:

Chairperson Stewart explained that TVRPD Board of Directors are all volunteers with their hearts

in the right place, and that she appreciates what it means to be a volunteer. Chairperson Stewart stated that she appreciates all of the members on TVRPD's Board and the time they donate to the District.

11. OTHER BUSINESS: None.

12. ADJOURNMENT

Having no further business the meeting was adjourned at 6:15 P.M. to the Regular Board meeting of the Directors of Tehachapi Valley Recreation and Park District scheduled on April 15, 2014.

Duhart - Mifflin : Ayes: Stewart; Duhart ; Mifflin

Noes: None. Motion carried.

Absent: Rush, Cyr

Respectfully Submitted,

Carrie Champlin
Carrie Champlin, Clerk of the Board