



# Tehachapi Valley

## Recreation & Park District

TEHACHAPI VALLEY  
RECREATION AND PARK DISTRICT  
490 WEST D STREET, TEHACHAPI, CA 93561

REGULAR BOARD MEETING  
TUESDAY, FEBRUARY 15, 2022, 5:30 P.M.

### BOARD OF DIRECTORS

IAN STEELE, CHAIRPERSON  
KALEB JUDY, VICE-CHAIRPERSON  
DWIGHT DREYER, DIRECTOR  
SANDY CHAVEZ, DIRECTOR  
MARYANN PACIULLO, DIRECTOR

### A G E N D A

#### 1. FLAG SALUTE

#### 2. ROLL CALL

#### 3. PUBLIC COMMENTS

*The Tehachapi Valley Recreation and Park District Board of Directors welcome public comments on any items within the subject matter jurisdiction of the District. We respectfully request that this public forum be utilized in a positive and constructive manner. Items addressed during Public Comment section are generally matters not included on the posted agenda and therefore the Board will take no action at this meeting. Such items, however, may be added to a future meeting's agenda. Speakers are limited to two (2) minutes. Please state your name or organization represented, if any, before making presentation. Thank you.*

#### 4. CONSENT CALENDAR

*All items listed on the Consent Calendar shall be considered routine and will be enacted by one vote. There will be no separate discussion of these items unless a member of the Board request specific items to be removed from the Consent Calendar for separate action.*

- A. Clerk Declaration of Posting of Agenda 72 Hours in Advance of Meeting (Page 3).
- B. Approval of Minutes from the Regular Board Meeting held September 21, 2021 (Pages 4-5).
- C. Approval of the Preliminary Financial Reports for October and November 2021. (Pages 6-25).
- D. Approval of Tehachapi Valley Recreation and Park District's Job Descriptions for Site Supervisor and Park & Maintenance Supervisor, (Pages 26-31).

**5. RECREATION MANAGER REPORT**

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**6. OPERATIONS MANAGER REPORT**

**7. DISTRICT MANAGER REPORT**

**8. AGENDA ITEMS**

A. Approval of Field Use Agreements between Tehachapi Valley Recreation and Park District and the Tehachapi Seminoles and the Tehachapi Trojans, Discussion/Approval, (Pages 33-48).

B. Award of Bid for the Purchase of a Fleet Vehicle, Discussion/Approval, Resolution #3-22 (Pages 49-58).

**9. BOARD OF DIRECTORS' TIME**

*Opportunity for the Board to comment on items not listed on the agenda.*

**10. ADJOURNMENT**

*Adjourn to the next Regular Meeting of the Board of Directors of the Tehachapi Valley Recreation and Park District scheduled on March 15, 2022.*



# Tehachapi Valley

## Recreation & Park District

### CERTIFICATE OF POSTING AGENDA

I, the Clerk of the Tehachapi Valley Recreation and Park District Board of Directors hereby certify that a copy of the February 15, 2022, Regular Board Meeting Agenda was posted at the following public places within the District on Friday, February 11, 2022, at 5:30 P.M. approximately:

- TVRPD District Office, 490 West D Street, Tehachapi, California 93561
- The TVRPD Web site at [www.tvrpd.org](http://www.tvrpd.org)

The agenda and related documents were also provided to the Tehachapi Valley Recreation and Park District Board of Directors on the 11<sup>th</sup> day of February 2022.

Dated this 11<sup>th</sup> day of February 2022.

Carrie Champlin  
Carrie Champlin  
Clerk of the Board of Directors

**REGULAR BOARD MEETING  
OF THE TEHACHAPI VALLEY RECREATION AND PARK DISTRICT  
TUESDAY, SEPTEMBER 21, 2021, 5:30 P.M.**

**CALL TO ORDER:** Board Meeting Convened By Vice-Chairperson Judy at 5:30 P.M.

**BOARD MEMBERS**

IAN STEELE, CHAIRPERSON  
KALEB JUDY, VICE-CHAIRPERSON  
DWIGHT DREYER, DIRECTOR  
SANDY CHAVEZ, DIRECTOR  
MARYANN PACIULLO, DIRECTOR

1. **FLAG SALUTE:** Bill Fisher led the flag salute.

2. **ROLL CALL:** Chairperson Steele and Director Chavez were absent.

3. **PUBLIC COMMENTS:** None.

**4. CONSENT CALENDAR**

A. **Secretary Declaration of Posting of Agenda 72 hours in Advance of Meeting.**

Declaration by the Clerk of the Board of Directors that the agenda was posted at least 72 hours in advance of meeting.

BOARD APPROVED SECRETARY DECLARATION.

**Dreyer - Paciullo: Ayes: Judy; Paciullo; Dreyer**

**Noes: None. Motion carried.**

**Absent: Steele, Chavez**

B. **Approval of the Minutes from the Regular Board Meeting held July 20, 2021**

BOARD APPROVES THE MINUTES FROM THE REGULAR BOARD MEETING HELD JULY 20, 2021.

**Dreyer - Paciullo: Ayes: Judy; Paciullo; Dreyer**

**Noes: None. Motion carried.**

**Absent: Steele, Chavez**

C. **Approval of the Preliminary Financial Reports for July 2021.**

BOARD APPROVES THE PRELIMINARY FINANCIAL REPORTS FOR JULY 2021.

**Dreyer - Paciullo: Ayes: Judy; Paciullo; Dreyer**

**Noes: None. Motion carried.**

**Absent: Steele, Chavez**

**5. RECREATION MANGER REPORT**

Recreation Manager Ashley Krempien gave the report.

*Report on file*

**6. OPERATIONS MANAGER REPORT**

Operations Manager Bill Fisher gave the report.

*Report on file*

**7. DISTRICT MANAGER REPORT**

District Manager Torres gave the report.

*Report on file*

**8. AGENDA ITEMS**

**A. Discussion/Approval of Tehachapi Valley Recreation and Park District’s Salary Schedule and Job Description for the Position of Facilities Supervisor.**

BOARD APPROVES TEHACHPAI VALLEY RECREATION AND PARK DISTRICT’S SALARY SCHEDULE AND JOB DESCRIPTION FOR THE POSITION OF FACILITIES SUPERVISOR.

**Paciullo - Dreyer: Ayes: Judy; Paciullo; Dreyer**

**Noes: None. Motion carried.**

**Absent: Steele, Chavez**

**B. Discussion/Approval to Increase County Impact Fees, Resolution #14-21.**

BOARD APPROVES RESOLUTION #14-21 TO INCREASE COUNTY IMPACT FEES.

**Dreyer - Paciullo: Ayes: Judy; Paciullo; Dreyer**

**Noes: None. Motion carried.**

**Absent: Steele, Chavez**

**9. BOARD OF DIRECTORS TIME:** The board thanked TVRPD staff and District Manager Torres for all their hard work.

**10. ADJOURNMENT**

Having no further business the meeting was adjourned at 6:25 P.M. to the Regular Board meeting of the Directors of Tehachapi Valley Recreation and Park District scheduled on October 19, 2021.

**Dreyer - Paciullo: Ayes: Judy; Paciullo; Dreyer**

**Noes: None. Motion carried.**

**Absent: Steele, Chavez**

Respectfully Submitted,

*Carrie Champlin*

Clerk of the Board



# Tehachapi Valley Recreation and Park District

## Balance Sheet

As of October 31, 2021

	TOTAL
<b>ASSETS</b>	
Current Assets	
Bank Accounts	
1000 Cash in County Treasury General Fund	965,187.94
1004 Check BOTS 4470	31,117.22
1005 County Treasury Capital Projects Fund	352,856.46
1006 County FMV	9,306.00
1007 Square Inc	568.08
1051 Change Fund	1,100.00
1100 Petty Cash Fund	400.00
<b>Total Bank Accounts</b>	<b>\$1,360,535.70</b>
Accounts Receivable	
1200 Accounts Receivable	11,049.13
<b>Total Accounts Receivable</b>	<b>\$11,049.13</b>
Other Current Assets	
1092 Credit Card Receivables	13,729.90
1093 Heartland Merchant Services Receivable	20,058.24
1096 Undeposited Funds	728.80
1120 Uncategorized Asset	1,126.59
1210 Inventory Asset	4,122.63
<b>Total Other Current Assets</b>	<b>\$39,766.16</b>
<b>Total Current Assets</b>	<b>\$1,411,350.99</b>
Fixed Assets	
1150 Land	166,734.76
1161 Building	540,391.52
1162 Improvements	3,069,096.76
1162.1 Improvement Work in Progress	34,476.50
1163 Equipment	1,422,333.75
1166 Furniture & Fixtures	30,946.00
1167 Machinery	61,018.87
1170 Accumulated Depreciation	-3,427,120.00
1180 Fleet Vehicles and Equipment	162,109.22
<b>Total Fixed Assets</b>	<b>\$2,059,987.38</b>
Other Assets	
1901 DOR-Pension Contributions	57,581.00
1903 DOR-Pension Related	65,678.00
<b>Total Other Assets</b>	<b>\$123,259.00</b>
<b>TOTAL ASSETS</b>	<b>\$3,594,597.37</b>
<b>LIABILITIES AND EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	



# Tehachapi Valley Recreation and Park District

## Balance Sheet

As of October 31, 2021

	TOTAL
2000 Accounts Payable-General Fund	18,688.55
<b>Total Accounts Payable</b>	<b>\$18,688.55</b>
Credit Cards	
2010 Cardmember Services Payable	8,489.28
<b>Total Credit Cards</b>	<b>\$8,489.28</b>
Other Current Liabilities	
2021 Accrued Salaries & Wages	33,160.93
2022 Accrued Employer PR Taxes	3,345.79
2024 Accrued Vacation, Sick, & Comp Time	76,338.04
2200 Suspense	558.80
2207 Sales tax payable	241.25
2207-2 Sales Tax Payable CDTFA	-125.09
2208 Kern County Loan Payable	450,000.00
2210 Payroll Liabilities	6,732.17
<b>Total Other Current Liabilities</b>	<b>\$570,251.89</b>
<b>Total Current Liabilities</b>	<b>\$597,429.72</b>
Long-Term Liabilities	
2310 Loan Payable 2016	822,473.00
2900 Net Pension Liability	290,330.00
2902 DIR-Pension Related	39,105.00
<b>Total Long-Term Liabilities</b>	<b>\$1,151,908.00</b>
<b>Total Liabilities</b>	<b>\$1,749,337.72</b>
Equity	
3010 Net Investment In Capital Assets	1,217,670.80
3020 Restricted Funds	447,046.98
3110 Retained Earnings	456,248.36
Net Income	-275,706.49
<b>Total Equity</b>	<b>\$1,845,259.65</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$3,594,597.37</b>



# Tehachapi Valley Recreation and Park District

## Profit and Loss

October 2021

	TOTAL		
	OCT 2021	JUL - OCT, 2021 (YTD)	% OF INCOME
Income			
4010 Property Taxes	16,594.28	106,655.20	25.09 %
4020 Interest Income	1,888.92	3,743.65	2.86 %
4020.1 Interest Income Cap Proj Fund	1,051.30	1,793.86	1.59 %
4030 Adult Program Revenues		11,477.50	
4050 Facility Revenue	14,800.36	95,908.88	22.37 %
4210 Events Revenues	11,265.00	28,895.00	17.03 %
4213 Operational Grants	3,000.00	22,760.00	4.54 %
4215 Capital Grants		10,545.00	
4216 Scholarship Donations	15.00	50.00	0.02 %
4300 Youth Program Revenues	21,495.00	65,317.68	32.49 %
4610 Billable Expense Income		4,836.38	
4650 Discounts given	-4,449.75	-10,529.74	-6.73 %
4704 Sales	491.33	1,341.33	0.74 %
<b>Total Income</b>	<b>\$66,151.44</b>	<b>\$342,794.74</b>	<b>100.00 %</b>
Cost of Goods Sold			
5001 Adult Program Costs	330.33	1,545.87	0.50 %
5004 Contracted Classes Costs	300.00	500.00	0.45 %
5005 Events Costs	4,579.86	34,642.56	6.92 %
5008 Youth Program Costs	1,331.64	6,753.71	2.01 %
5110 Scholarship Fund Expense	95.26	95.26	0.14 %
5704 Purchases for Resale	225.50	3,938.00	0.34 %
<b>Total Cost of Goods Sold</b>	<b>\$6,862.59</b>	<b>\$47,475.40</b>	<b>10.37 %</b>
<b>GROSS PROFIT</b>	<b>\$59,288.85</b>	<b>\$295,319.34</b>	<b>89.63 %</b>
Expenses			
6000 Employee Costs	110,081.28	404,287.44	166.41 %
7010 Advertising & Marketing	2,734.42	9,828.33	4.13 %
7020 Bank Service Charges	1,152.06	7,130.63	1.74 %
7025 Cash Short/Over		-30.00	
7026 Charitable Contribution		990.00	
7030 Dues & Subscriptions	3,355.33	6,605.33	5.07 %
7035 Equipment Rents & Leases	257.80	2,095.11	0.39 %
7050 Insurance	470.32	27,099.82	0.71 %
7056 Interest Expense		1,174.08	
7060 Licenses & Fees	153.00	4,166.91	0.23 %
7070 Maintenance	8,908.72	54,935.17	13.47 %
7084 Meals & Entertainment	1,482.83	2,675.67	2.24 %
7090 Office Supplies	677.17	4,194.47	1.02 %
7120 Professional Development	300.00	4,031.02	0.45 %
7150 Professional Fees	7,489.41	34,203.91	11.32 %
7180 Security	364.95	1,159.80	0.55 %
7210 Telephone and Internet	542.44	4,223.19	0.82 %





# Tehachapi Valley Recreation and Park District

## Profit and Loss

October 2021

		TOTAL	
	OCT 2021	JUL - OCT, 2021 (YTD)	% OF INCOME
7230 Uniforms & Apparel	862.00	1,558.58	1.30 %
7250 Utilities	6,885.77	34,888.37	10.41 %
<b>Total Expenses</b>	<b>\$145,717.50</b>	<b>\$605,217.83</b>	<b>220.28 %</b>
NET OPERATING INCOME	<b>\$ -86,428.65</b>	<b>\$ -309,898.49</b>	<b>-130.65 %</b>
Other Income			
8040 TVRPD Development Fee Revenues	4,274.00	34,192.00	6.46 %
<b>Total Other Income</b>	<b>\$4,274.00</b>	<b>\$34,192.00</b>	<b>6.46 %</b>
NET OTHER INCOME	<b>\$4,274.00</b>	<b>\$34,192.00</b>	<b>6.46 %</b>
NET INCOME	<b>\$ -82,154.65</b>	<b>\$ -275,706.49</b>	<b>-124.19 %</b>



# Tehachapi Valley Recreation and Park District

## Profit & Loss Prior Year Comparison

October 2021

	TOTAL			
	OCT 2021	OCT 2020 (PY)	CHANGE	% CHANGE
Income				
4010 Property Taxes	16,594.28	27,405.52	-10,811.24	-39.45 %
4020 Interest Income	1,888.92	1,910.71	-21.79	-1.14 %
4020.1 Interest Income Cap Proj Fund	1,051.30	652.28	399.02	61.17 %
4050 Facility Revenue	14,800.36	17,051.00	-2,250.64	-13.20 %
4210 Events Revenues	11,265.00		11,265.00	
4213 Operational Grants	3,000.00		3,000.00	
4216 Scholarship Donations	15.00		15.00	
4300 Youth Program Revenues	21,495.00	2,436.00	19,059.00	782.39 %
4650 Discounts given	-4,449.75		-4,449.75	
4704 Sales	491.33		491.33	
<b>Total Income</b>	<b>\$66,151.44</b>	<b>\$49,455.51</b>	<b>\$16,695.93</b>	<b>33.76 %</b>
Cost of Goods Sold				
5001 Adult Program Costs	330.33		330.33	
5004 Contracted Classes Costs	300.00	2,000.00	-1,700.00	-85.00 %
5005 Events Costs	4,579.86		4,579.86	
5008 Youth Program Costs	1,331.64	3.99	1,327.65	33,274.44 %
5110 Scholarship Fund Expense	95.26		95.26	
5704 Purchases for Resale	225.50		225.50	
<b>Total Cost of Goods Sold</b>	<b>\$6,862.59</b>	<b>\$2,003.99</b>	<b>\$4,858.60</b>	<b>242.45 %</b>
<b>GROSS PROFIT</b>	<b>\$59,288.85</b>	<b>\$47,451.52</b>	<b>\$11,837.33</b>	<b>24.95 %</b>
Expenses				
6000 Employee Costs	110,081.28	76,719.90	33,361.38	43.48 %
7010 Advertising & Marketing	2,734.42	881.66	1,852.76	210.14 %
7020 Bank Service Charges	1,152.06	963.45	188.61	19.58 %
7030 Dues & Subscriptions	3,355.33		3,355.33	
7035 Equipment Rents & Leases	257.80		257.80	
7050 Insurance	470.32		470.32	
7060 Licenses & Fees	153.00	689.44	-536.44	-77.81 %
7070 Maintenance	8,908.72	4,820.91	4,087.81	84.79 %
7084 Meals & Entertainment	1,482.83	302.38	1,180.45	390.39 %
7090 Office Supplies	677.17	3,517.24	-2,840.07	-80.75 %
7120 Professional Development	300.00		300.00	
7150 Professional Fees	7,489.41	3,644.00	3,845.41	105.53 %
7165 Safety Equipment		34.19	-34.19	-100.00 %
7180 Security	364.95	524.95	-160.00	-30.48 %
7210 Telephone and Internet	542.44	2,371.63	-1,829.19	-77.13 %
7230 Uniforms & Apparel	862.00		862.00	
7250 Utilities	6,885.77	9,721.73	-2,835.96	-29.17 %
<b>Total Expenses</b>	<b>\$145,717.50</b>	<b>\$104,191.48</b>	<b>\$41,526.02</b>	<b>39.86 %</b>
<b>NET OPERATING INCOME</b>	<b>\$ -86,428.65</b>	<b>\$ -56,739.96</b>	<b>\$ -29,688.69</b>	<b>-52.32 %</b>



# Tehachapi Valley Recreation and Park District

## Profit & Loss Prior Year Comparison

October 2021

	TOTAL			
	OCT 2021	OCT 2020 (PY)	CHANGE	% CHANGE
Other Income				
8040 TVRPD Development Fee Revenues	4,274.00	17,096.00	-12,822.00	-75.00 %
<b>Total Other Income</b>	<b>\$4,274.00</b>	<b>\$17,096.00</b>	<b>\$ -12,822.00</b>	<b>-75.00 %</b>
NET OTHER INCOME	<b>\$4,274.00</b>	<b>\$17,096.00</b>	<b>\$ -12,822.00</b>	<b>-75.00 %</b>
NET INCOME	<b>\$ -82,154.65</b>	<b>\$ -39,643.96</b>	<b>\$ -42,510.69</b>	<b>-107.23 %</b>



# Tehachapi Valley Recreation and Park District

## Statement of Cash Flows

October 2021

	TOTAL
<hr/>	
OPERATING ACTIVITIES	
Net Income	-82,154.65
Adjustments to reconcile Net Income to Net Cash provided by operations:	
1200 Accounts Receivable	2,862.50
1092 Credit Card Receivables	-13,869.90
1093 Heartland Merchant Services Receivable	-5,881.65
2000 Accounts Payable-General Fund	2,555.72
2010 Cardmember Services Payable	-5,843.30
2200 Suspense	558.80
2207 Sales tax payable	54.66
2207-2 Sales Tax Payable CDTFA	34.75
2211 Payroll Liabilities:CalPERS Payable	0.00
2231 Payroll Liabilities:Health Plan Payable	1,727.72
2241 Payroll Liabilities:AFLAC Payable	38.76
2250 Payroll Liabilities:Payroll Tax Liabilities	-2,532.19
2252 Payroll Liabilities:GVAP2 Payable	42.34
<b>Total Adjustments to reconcile Net Income to Net Cash provided by operations:</b>	<b>-20,251.79</b>
<b>Net cash provided by operating activities</b>	<b>\$ -102,406.44</b>
INVESTING ACTIVITIES	
1163 Equipment	-4,874.58
<b>Net cash provided by investing activities</b>	<b>\$ -4,874.58</b>
FINANCING ACTIVITIES	
3010 Net Investment In Capital Assets	-5,325.30
3022 Restricted Funds:Capital Projects	5,325.30
<b>Net cash provided by financing activities</b>	<b>\$0.00</b>
<b>NET CASH INCREASE FOR PERIOD</b>	<b>\$ -107,281.02</b>
Cash at beginning of period	1,468,545.52
<b>CASH AT END OF PERIOD</b>	<b>\$1,361,264.50</b>



# Tehachapi Valley Park and Recreation District

TVRPD Budget vs. Actual 2021-2022

July - October, 2021

	TOTAL			
	ACTUAL	BUDGET	REMAINING	% REMAINING
<b>Income</b>				
4010 Property Taxes	106,655.20	1,052,127.00	945,471.80	89.86 %
4020 Interest Income	3,743.65	10,000.00	6,256.35	62.56 %
4020.1 Interest Income Cap Proj Fund	1,793.86		-1,793.86	
4030 Adult Program Revenues	11,477.50	26,950.00	15,472.50	57.41 %
4050 Facility Revenue	95,908.88	241,460.00	145,551.12	60.28 %
4210 Events Revenues	28,895.00	75,220.00	46,325.00	61.59 %
4213 Operational Grants	22,760.00	90,250.00	67,490.00	74.78 %
4215 Capital Grants	10,545.00		-10,545.00	
4216 Scholarship Donations	50.00	1,500.00	1,450.00	96.67 %
4300 Youth Program Revenues	65,317.68	268,060.00	202,742.32	75.63 %
4610 Billable Expense Income	4,836.38	10,150.00	5,313.62	52.35 %
4650 Discounts given	-10,529.74	-10,000.00	529.74	-5.30 %
4704 Sales				
4707 Merchandise Sales-Taxable	1,341.33		-1,341.33	
<b>Total 4704 Sales</b>	<b>1,341.33</b>		<b>-1,341.33</b>	
<b>Total Income</b>	<b>\$342,794.74</b>	<b>\$1,765,717.00</b>	<b>\$1,422,922.26</b>	<b>80.59 %</b>
<b>Cost of Goods Sold</b>				
5001 Adult Program Costs	1,545.87	4,800.00	3,254.13	67.79 %
5002 Fish Stocking		10,000.00	10,000.00	100.00 %
5004 Contracted Classes Costs	500.00	4,000.00	3,500.00	87.50 %
5005 Events Costs	34,642.56	96,970.00	62,327.44	64.27 %
5008 Youth Program Costs	6,753.71	32,380.00	25,626.29	79.14 %
5110 Scholarship Fund Expense				
5115 Chavez Scholarship Fund		2,000.00	2,000.00	100.00 %
5117 Walter Dye Scholarship Fund	95.26	2,000.00	1,904.74	95.24 %
<b>Total 5110 Scholarship Fund Expense</b>	<b>95.26</b>	<b>4,000.00</b>	<b>3,904.74</b>	<b>97.62 %</b>
5704 Purchases for Resale				
5707 Merchandise Purchases	3,938.00		-3,938.00	
<b>Total 5704 Purchases for Resale</b>	<b>3,938.00</b>		<b>-3,938.00</b>	
<b>Total Cost of Goods Sold</b>	<b>\$47,475.40</b>	<b>\$152,150.00</b>	<b>\$104,674.60</b>	<b>68.80 %</b>
<b>GROSS PROFIT</b>	<b>\$295,319.34</b>	<b>\$1,613,567.00</b>	<b>\$1,318,247.66</b>	<b>81.70 %</b>
<b>Expenses</b>				
6000 Employee Costs				
6010 Wages & Salaries	298,304.53	771,830.00	473,525.47	61.35 %
6020 Employee Taxable Allowances		9,200.00	9,200.00	100.00 %
6050 Benefits				
6051 Employee MedDentalVisLife	23,965.16	60,000.00	36,034.84	60.06 %
6055 Employee Retirement CalPERS	17,714.40	42,000.00	24,285.60	57.82 %
6056 CalPERS Unfunded Liability Valuation	25,753.00	20,500.00	-5,253.00	-25.62 %
6058 Employer Taxes	25,801.05	58,000.00	32,198.95	55.52 %



# Tehachapi Valley Park and Recreation District

TVRPD Budget vs. Actual 2021-2022

July - October, 2021

	TOTAL			
	ACTUAL	BUDGET	REMAINING	% REMAINING
6060 Reimbursed Employee Expenses		500.00	500.00	100.00 %
6070 Vacation, Sick, & Admin Leave		1,500.00	1,500.00	100.00 %
6090 Worker's Compensation Insurance	12,749.30	38,000.00	25,250.70	66.45 %
<b>Total 6050 Benefits</b>	<b>105,982.91</b>	<b>220,500.00</b>	<b>114,517.09</b>	<b>51.94 %</b>
<b>Total 6000 Employee Costs</b>	<b>404,287.44</b>	<b>1,001,530.00</b>	<b>597,242.56</b>	<b>59.63 %</b>
7010 Advertising & Marketing	9,828.33	33,315.00	23,486.67	70.50 %
7015 Loan Repayment		35,897.00	35,897.00	100.00 %
7020 Bank Service Charges	7,130.63	12,500.00	5,369.37	42.95 %
7025 Cash Short/Over	-30.00		30.00	
7026 Charitable Contribution	990.00		-990.00	
7030 Dues & Subscriptions	6,605.33	5,500.00	-1,105.33	-20.10 %
7035 Equipment Rents & Leases				
7036 Maintenance Equipment Rental	405.78	800.00	394.22	49.28 %
7037 Office Equipment Rental	1,689.33	3,500.00	1,810.67	51.73 %
<b>Total 7035 Equipment Rents &amp; Leases</b>	<b>2,095.11</b>	<b>4,300.00</b>	<b>2,204.89</b>	<b>51.28 %</b>
7050 Insurance				
7052 HUB Insurance	470.32	500.00	29.68	5.94 %
7055 Liability Insurance (Gen, Auto, Property)	26,629.50	54,000.00	27,370.50	50.69 %
<b>Total 7050 Insurance</b>	<b>27,099.82</b>	<b>54,500.00</b>	<b>27,400.18</b>	<b>50.28 %</b>
7056 Interest Expense	1,174.08	16,000.00	14,825.92	92.66 %
7060 Licenses & Fees	4,166.91	21,000.00	16,833.09	80.16 %
7070 Maintenance				
7071 Pool Chemicals	2,019.94	12,500.00	10,480.06	83.84 %
7072 Building & Park Maintenance	34,127.30	98,600.00	64,472.70	65.39 %
7073 Accessibility Upgrades		150.00	150.00	100.00 %
7074 Equipment Maintenance	2,438.80	5,350.00	2,911.20	54.41 %
7075 Fuel	5,441.65	13,000.00	7,558.35	58.14 %
7076 Janitorial Supplies	8,157.58	11,000.00	2,842.42	25.84 %
7077 Small Tools & Equipment	1,587.08	1,800.00	212.92	11.83 %
7079 Fleet Maintenance	1,162.82	7,000.00	5,837.18	83.39 %
<b>Total 7070 Maintenance</b>	<b>54,935.17</b>	<b>149,400.00</b>	<b>94,464.83</b>	<b>63.23 %</b>
7084 Meals & Entertainment	2,675.67	4,000.00	1,324.33	33.11 %
7090 Office Supplies	4,194.47	22,500.00	18,305.53	81.36 %
7120 Professional Development	4,031.02	7,500.00	3,468.98	46.25 %
7150 Professional Fees				
7151 Annual Audit	7,075.00	12,500.00	5,425.00	43.40 %
7152 Bookkeeping & Payroll	15,415.41	35,000.00	19,584.59	55.96 %
7153 Information Technology	2,456.00	12,000.00	9,544.00	79.53 %
7155 Legal	9,257.50	15,000.00	5,742.50	38.28 %
<b>Total 7150 Professional Fees</b>	<b>34,203.91</b>	<b>74,500.00</b>	<b>40,296.09</b>	<b>54.09 %</b>
7160 Property Tax Collection Fee		12,000.00	12,000.00	100.00 %



# Tehachapi Valley Park and Recreation District

TVRPD Budget vs. Actual 2021-2022

July - October, 2021

	TOTAL			
	ACTUAL	BUDGET	REMAINING	% REMAINING
7165 Safety Equipment		2,000.00	2,000.00	100.00 %
7180 Security	1,159.80	3,900.00	2,740.20	70.26 %
7210 Telephone and Internet	4,223.19	27,340.00	23,116.81	84.55 %
7230 Uniforms & Apparel	1,558.58	6,000.00	4,441.42	74.02 %
7250 Utilities				
7252 Electric Service	22,739.69	44,600.00	21,860.31	49.01 %
7254 Gas Service	2,462.82	17,450.00	14,987.18	85.89 %
7256 Sanitation Services	4,028.68	10,000.00	5,971.32	59.71 %
7258 Water Service	5,428.76	9,455.00	4,026.24	42.58 %
7259 Propane	228.42		-228.42	
<b>Total 7250 Utilities</b>	<b>34,888.37</b>	<b>81,505.00</b>	<b>46,616.63</b>	<b>57.19 %</b>
<b>Total Expenses</b>	<b>\$605,217.83</b>	<b>\$1,575,187.00</b>	<b>\$969,969.17</b>	<b>61.58 %</b>
NET OPERATING INCOME	<b>\$ -309,898.49</b>	<b>\$38,380.00</b>	<b>\$348,278.49</b>	<b>907.45 %</b>
Other Income				
8040 TVRPD Development Fee Revenues	34,192.00		-34,192.00	
<b>Total Other Income</b>	<b>\$34,192.00</b>	<b>\$0.00</b>	<b>\$ -34,192.00</b>	<b>0.00%</b>
NET OTHER INCOME	<b>\$34,192.00</b>	<b>\$0.00</b>	<b>\$ -34,192.00</b>	<b>0.00%</b>
NET INCOME	<b>\$ -275,706.49</b>	<b>\$38,380.00</b>	<b>\$314,086.49</b>	<b>818.36 %</b>



# Tehachapi Valley Recreation and Park District

## Balance Sheet

As of November 30, 2021

	TOTAL
<b>ASSETS</b>	
Current Assets	
Bank Accounts	
1000 Cash in County Treasury General Fund	924,773.03
1004 Check BOTS 4470	208,668.02
1005 County Treasury Capital Projects Fund	361,404.46
1006 County FMV	9,306.00
1007 Square Inc	-558.80
1051 Change Fund	1,100.00
1100 Petty Cash Fund	400.00
<b>Total Bank Accounts</b>	<b>\$1,505,092.71</b>
Accounts Receivable	
1200 Accounts Receivable	10,438.11
<b>Total Accounts Receivable</b>	<b>\$10,438.11</b>
Other Current Assets	
1092 Credit Card Receivables	-45.00
1093 Heartland Merchant Services Receivable	32,633.65
1096 Undeposited Funds	558.80
1210 Inventory Asset	4,122.63
<b>Total Other Current Assets</b>	<b>\$37,270.08</b>
<b>Total Current Assets</b>	<b>\$1,552,800.90</b>
Fixed Assets	
1150 Land	166,734.76
1161 Building	540,391.52
1162 Improvements	3,077,871.76
1162.1 Improvement Work in Progress	34,476.50
1163 Equipment	1,424,729.12
1166 Furniture & Fixtures	30,946.00
1167 Machinery	61,018.87
1170 Accumulated Depreciation	-3,427,120.00
1180 Fleet Vehicles and Equipment	162,109.22
<b>Total Fixed Assets</b>	<b>\$2,071,157.75</b>
Other Assets	
1901 DOR-Pension Contributions	57,581.00
1903 DOR-Pension Related	65,678.00
<b>Total Other Assets</b>	<b>\$123,259.00</b>
<b>TOTAL ASSETS</b>	<b>\$3,747,217.65</b>
<b>LIABILITIES AND EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
2000 Accounts Payable-General Fund	27,317.91





# Tehachapi Valley Recreation and Park District

## Balance Sheet

As of November 30, 2021

	TOTAL
<b>Total Accounts Payable</b>	<b>\$27,317.91</b>
Credit Cards	
2010 Cardmember Services Payable	18,292.66
<b>Total Credit Cards</b>	<b>\$18,292.66</b>
Other Current Liabilities	
2021 Accrued Salaries & Wages	33,160.93
2022 Accrued Employer PR Taxes	3,345.79
2024 Accrued Vacation, Sick, & Comp Time	76,338.04
2207 Sales Tax Payable-Header	17.57
2208 Kern County Loan Payable	450,000.00
2210 Payroll Liabilities	13,282.93
<b>Total Other Current Liabilities</b>	<b>\$576,145.26</b>
<b>Total Current Liabilities</b>	<b>\$621,755.83</b>
Long-Term Liabilities	
2310 Loan Payable 2016	822,473.00
2900 Net Pension Liability	290,330.00
2902 DIR-Pension Related	39,105.00
<b>Total Long-Term Liabilities</b>	<b>\$1,151,908.00</b>
<b>Total Liabilities</b>	<b>\$1,773,663.83</b>
Equity	
3010 Net Investment In Capital Assets	1,209,122.80
3020 Restricted Funds	455,594.98
3110 Retained Earnings	455,711.85
Net Income	-146,875.81
<b>Total Equity</b>	<b>\$1,973,553.82</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$3,747,217.65</b>



# Tehachapi Valley Recreation and Park District

## Profit and Loss

November 2021

	TOTAL		
	NOV 2021	JUL - NOV, 2021 (YTD)	% OF INCOME
Income			
4010 Property Taxes	59,501.43	166,156.63	57.54 %
4020 Interest Income	83.66	3,827.31	0.08 %
4020.1 Interest Income Cap Proj Fund		1,793.86	0.00 %
4030 Adult Program Revenues	1,183.75	12,661.25	1.14 %
4050 Facility Revenue	7,837.50	103,776.38	7.58 %
4210 Events Revenues	3,700.00	32,595.00	3.58 %
4213 Operational Grants		22,760.00	
4215 Capital Grants	200.00	10,745.00	0.19 %
4216 Scholarship Donations	45.00	95.00	0.04 %
4300 Youth Program Revenues	35,753.00	101,070.68	34.57 %
4610 Billable Expense Income		4,225.36	
4650 Discounts given	-7,081.00	-17,610.74	-6.85 %
4704 Sales	2,188.08	3,791.41	2.12 %
<b>Total Income</b>	<b>\$103,411.42</b>	<b>\$445,887.14</b>	<b>100.00 %</b>
Cost of Goods Sold			
5001 Adult Program Costs		1,545.87	
5004 Contracted Classes Costs		500.00	
5005 Events Costs	2,204.27	36,846.83	2.13 %
5008 Youth Program Costs	1,968.97	8,722.68	1.90 %
5110 Scholarship Fund Expense	127.00	222.26	0.12 %
5704 Purchases for Resale		4,200.00	
<b>Total Cost of Goods Sold</b>	<b>\$4,300.24</b>	<b>\$52,037.64</b>	<b>4.16 %</b>
<b>GROSS PROFIT</b>	<b>\$99,111.18</b>	<b>\$393,849.50</b>	<b>95.84 %</b>
Expenses			
6000 Employee Costs	65,777.44	470,064.88	63.61 %
7010 Advertising & Marketing	1,686.42	11,514.75	1.63 %
7020 Bank Service Charges	1,357.81	8,488.44	1.31 %
7025 Cash Short/Over		14.72	
7026 Charitable Contribution		990.00	
7030 Dues & Subscriptions	634.68	7,240.01	0.61 %
7035 Equipment Rents & Leases	493.47	2,588.58	0.48 %
7050 Insurance		27,099.82	
7056 Interest Expense		1,174.08	
7060 Licenses & Fees	3,009.51	8,303.01	2.91 %
7070 Maintenance	8,566.81	63,501.98	8.28 %
7084 Meals & Entertainment	338.00	2,013.67	0.33 %
7090 Office Supplies	1,244.06	5,438.53	1.20 %
7120 Professional Development		4,031.02	
7150 Professional Fees	6,220.50	40,424.41	6.02 %
7180 Security	214.95	1,374.75	0.21 %
7210 Telephone and Internet	1,018.40	5,241.59	0.98 %



# Tehachapi Valley Recreation and Park District

## Profit and Loss

November 2021

		TOTAL	
	NOV 2021	JUL - NOV, 2021 (YTD)	% OF INCOME
7230 Uniforms & Apparel	954.09	2,512.67	0.92 %
7250 Utilities	8,361.57	43,249.94	8.09 %
<b>Total Expenses</b>	<b>\$99,877.71</b>	<b>\$705,266.85</b>	<b>96.58 %</b>
NET OPERATING INCOME	<b>\$ -766.53</b>	<b>\$ -311,417.35</b>	<b>-0.74 %</b>
Other Income			
8020 Insurance Settlement Proceeds	121,801.54	121,801.54	117.78 %
8040 TVRPD Development Fee Revenues	8,548.00	42,740.00	8.27 %
<b>Total Other Income</b>	<b>\$130,349.54</b>	<b>\$164,541.54</b>	<b>126.05 %</b>
NET OTHER INCOME	<b>\$130,349.54</b>	<b>\$164,541.54</b>	<b>126.05 %</b>
NET INCOME	<b>\$129,583.01</b>	<b>\$ -146,875.81</b>	<b>125.31 %</b>



# Tehachapi Valley Recreation and Park District

## Profit & Loss Prior Year Comparison

November 2021

	TOTAL			
	NOV 2021	NOV 2020 (PY)	CHANGE	% CHANGE
<b>Income</b>				
4010 Property Taxes	59,501.43	36,817.04	22,684.39	61.61 %
4020 Interest Income	83.66	176.25	-92.59	-52.53 %
4030 Adult Program Revenues	1,183.75		1,183.75	
4050 Facility Revenue	7,837.50	14,409.41	-6,571.91	-45.61 %
4210 Events Revenues	3,700.00	-125.00	3,825.00	3,060.00 %
4215 Capital Grants	200.00		200.00	
4216 Scholarship Donations	45.00		45.00	
4300 Youth Program Revenues	35,753.00	2,625.00	33,128.00	1,262.02 %
4610 Billable Expense Income		3,841.16	-3,841.16	-100.00 %
4650 Discounts given	-7,081.00		-7,081.00	
4704 Sales	2,188.08		2,188.08	
<b>Total Income</b>	<b>\$103,411.42</b>	<b>\$57,743.86</b>	<b>\$45,667.56</b>	<b>79.09 %</b>
<b>Cost of Goods Sold</b>				
5004 Contracted Classes Costs		2,000.00	-2,000.00	-100.00 %
5005 Events Costs	2,204.27		2,204.27	
5008 Youth Program Costs	1,968.97		1,968.97	
5110 Scholarship Fund Expense	127.00		127.00	
<b>Total Cost of Goods Sold</b>	<b>\$4,300.24</b>	<b>\$2,000.00</b>	<b>\$2,300.24</b>	<b>115.01 %</b>
<b>GROSS PROFIT</b>	<b>\$99,111.18</b>	<b>\$55,743.86</b>	<b>\$43,367.32</b>	<b>77.80 %</b>
<b>Expenses</b>				
6000 Employee Costs	65,777.44	46,081.82	19,695.62	42.74 %
7010 Advertising & Marketing	1,686.42	284.17	1,402.25	493.45 %
7020 Bank Service Charges	1,357.81	797.11	560.70	70.34 %
7030 Dues & Subscriptions	634.68		634.68	
7035 Equipment Rents & Leases	493.47	623.09	-129.62	-20.80 %
7060 Licenses & Fees	3,009.51	2,442.35	567.16	23.22 %
7070 Maintenance	8,566.81	3,150.83	5,415.98	171.89 %
7084 Meals & Entertainment	338.00	351.38	-13.38	-3.81 %
7090 Office Supplies	1,244.06	1,320.01	-75.95	-5.75 %
7150 Professional Fees	6,220.50	10,351.67	-4,131.17	-39.91 %
7180 Security	214.95	224.95	-10.00	-4.45 %
7210 Telephone and Internet	1,018.40	475.68	542.72	114.09 %
7230 Uniforms & Apparel	954.09	1,145.63	-191.54	-16.72 %
7250 Utilities	8,361.57	5,319.69	3,041.88	57.18 %
<b>Total Expenses</b>	<b>\$99,877.71</b>	<b>\$72,568.38</b>	<b>\$27,309.33</b>	<b>37.63 %</b>
<b>NET OPERATING INCOME</b>	<b>\$ -766.53</b>	<b>\$ -16,824.52</b>	<b>\$16,057.99</b>	<b>95.44 %</b>
<b>Other Income</b>				
8020 Insurance Settlement Proceeds	121,801.54		121,801.54	
8040 TVRPD Development Fee Revenues	8,548.00	8,548.00	0.00	0.00 %
<b>Total Other Income</b>	<b>\$130,349.54</b>	<b>\$8,548.00</b>	<b>\$121,801.54</b>	<b>1,424.91 %</b>



# Tehachapi Valley Recreation and Park District

## Profit & Loss Prior Year Comparison

November 2021

	TOTAL			
	NOV 2021	NOV 2020 (PY)	CHANGE	% CHANGE
NET OTHER INCOME	<b>\$130,349.54</b>	<b>\$8,548.00</b>	<b>\$121,801.54</b>	<b>1,424.91 %</b>
NET INCOME	<b>\$129,583.01</b>	<b>\$ -8,276.52</b>	<b>\$137,859.53</b>	<b>1,665.67 %</b>



# Tehachapi Valley Recreation and Park District

## Statement of Cash Flows

November 2021

	TOTAL
<b>OPERATING ACTIVITIES</b>	
Net Income	129,583.01
Adjustments to reconcile Net Income to Net Cash provided by operations:	
1200 Accounts Receivable	0.00
1092 Credit Card Receivables	60.00
1093 Heartland Merchant Services Receivable	1,139.49
2000 Accounts Payable-General Fund	9,629.36
2010 Cardmember Services Payable	9,803.38
2207-1 Sales Tax Payable-Header:Sales tax payable	158.69
2211 Payroll Liabilities:CalPERS Payable	0.00
2231 Payroll Liabilities:Health Plan Payable	52.98
2241 Payroll Liabilities:AFLAC Payable	-58.16
2250 Payroll Liabilities:Payroll Tax Liabilities	6,567.78
2252 Payroll Liabilities:GVAP2 Payable	-11.84
<b>Total Adjustments to reconcile Net Income to Net Cash provided by operations:</b>	<b>27,341.68</b>
<b>Net cash provided by operating activities</b>	<b>\$156,924.69</b>
<b>INVESTING ACTIVITIES</b>	
1162 Improvements	-8,775.00
1163 Equipment	-2,395.37
<b>Net cash provided by investing activities</b>	<b>\$ -11,170.37</b>
<b>FINANCING ACTIVITIES</b>	
3010 Net Investment In Capital Assets	-8,548.00
3022 Restricted Funds:Capital Projects	8,548.00
<b>Net cash provided by financing activities</b>	<b>\$0.00</b>
<b>NET CASH INCREASE FOR PERIOD</b>	<b>\$145,754.32</b>
Cash at beginning of period	1,359,897.19
<b>CASH AT END OF PERIOD</b>	<b>\$1,505,651.51</b>



# Tehachapi Valley Park and Recreation District

TVRPD Budget vs. Actual 2021-2022

July - November, 2021

	TOTAL			
	ACTUAL	BUDGET	REMAINING	% REMAINING
<b>Income</b>				
4010 Property Taxes	166,156.63	1,052,127.00	885,970.37	84.21 %
4020 Interest Income	3,827.31	10,000.00	6,172.69	61.73 %
4020.1 Interest Income Cap Proj Fund	1,793.86		-1,793.86	
4030 Adult Program Revenues	12,661.25	26,950.00	14,288.75	53.02 %
4050 Facility Revenue	103,776.38	241,460.00	137,683.62	57.02 %
4210 Events Revenues	32,595.00	75,220.00	42,625.00	56.67 %
4213 Operational Grants	22,760.00	90,250.00	67,490.00	74.78 %
4215 Capital Grants	10,745.00		-10,745.00	
4216 Scholarship Donations	95.00	1,500.00	1,405.00	93.67 %
4300 Youth Program Revenues	101,070.68	268,060.00	166,989.32	62.30 %
4610 Billable Expense Income	4,225.36	10,150.00	5,924.64	58.37 %
4650 Discounts given	-17,610.74	-10,000.00	7,610.74	-76.11 %
4704 Sales				
4707 Merchandise Sales-Taxable	3,791.41		-3,791.41	
<b>Total 4704 Sales</b>	<b>3,791.41</b>		<b>-3,791.41</b>	
<b>Total Income</b>	<b>\$445,887.14</b>	<b>\$1,765,717.00</b>	<b>\$1,319,829.86</b>	<b>74.75 %</b>
<b>Cost of Goods Sold</b>				
5001 Adult Program Costs	1,545.87	4,800.00	3,254.13	67.79 %
5002 Fish Stocking		10,000.00	10,000.00	100.00 %
5004 Contracted Classes Costs	500.00	4,000.00	3,500.00	87.50 %
5005 Events Costs	36,846.83	96,970.00	60,123.17	62.00 %
5008 Youth Program Costs	8,722.68	32,380.00	23,657.32	73.06 %
5110 Scholarship Fund Expense				
5115 Chavez Scholarship Fund	127.00	2,000.00	1,873.00	93.65 %
5117 Walter Dye Scholarship Fund	95.26	2,000.00	1,904.74	95.24 %
<b>Total 5110 Scholarship Fund Expense</b>	<b>222.26</b>	<b>4,000.00</b>	<b>3,777.74</b>	<b>94.44 %</b>
5704 Purchases for Resale				
5707 Merchandise Purchases	4,200.00		-4,200.00	
<b>Total 5704 Purchases for Resale</b>	<b>4,200.00</b>		<b>-4,200.00</b>	
<b>Total Cost of Goods Sold</b>	<b>\$52,037.64</b>	<b>\$152,150.00</b>	<b>\$100,112.36</b>	<b>65.80 %</b>
<b>GROSS PROFIT</b>	<b>\$393,849.50</b>	<b>\$1,613,567.00</b>	<b>\$1,219,717.50</b>	<b>75.59 %</b>
<b>Expenses</b>				
6000 Employee Costs				
6010 Wages & Salaries	350,423.51	771,830.00	421,406.49	54.60 %
6020 Employee Taxable Allowances		9,200.00	9,200.00	100.00 %
6050 Benefits				
6051 Employee MedDentalVisLife	29,576.41	60,000.00	30,423.59	50.71 %
6055 Employee Retirement CalPERS	21,691.39	42,000.00	20,308.61	48.35 %
6056 CalPERS Unfunded Liability Valuation	25,753.00	20,500.00	-5,253.00	-25.62 %
6058 Employer Taxes	29,871.27	58,000.00	28,128.73	48.50 %



# Tehachapi Valley Park and Recreation District

TVRPD Budget vs. Actual 2021-2022

July - November, 2021

	TOTAL			
	ACTUAL	BUDGET	REMAINING	% REMAINING
6060 Reimbursed Employee Expenses		500.00	500.00	100.00 %
6070 Vacation, Sick, & Admin Leave		1,500.00	1,500.00	100.00 %
6090 Worker's Compensation Insurance	12,749.30	38,000.00	25,250.70	66.45 %
<b>Total 6050 Benefits</b>	<b>119,641.37</b>	<b>220,500.00</b>	<b>100,858.63</b>	<b>45.74 %</b>
<b>Total 6000 Employee Costs</b>	<b>470,064.88</b>	<b>1,001,530.00</b>	<b>531,465.12</b>	<b>53.07 %</b>
7010 Advertising & Marketing	11,514.75	33,315.00	21,800.25	65.44 %
7015 Loan Repayment		35,897.00	35,897.00	100.00 %
7020 Bank Service Charges	8,488.44	12,500.00	4,011.56	32.09 %
7025 Cash Short/Over	14.72		-14.72	
7026 Charitable Contribution	990.00		-990.00	
7030 Dues & Subscriptions	7,240.01	5,500.00	-1,740.01	-31.64 %
7035 Equipment Rents & Leases				
7036 Maintenance Equipment Rental	460.21	800.00	339.79	42.47 %
7037 Office Equipment Rental	2,128.37	3,500.00	1,371.63	39.19 %
<b>Total 7035 Equipment Rents &amp; Leases</b>	<b>2,588.58</b>	<b>4,300.00</b>	<b>1,711.42</b>	<b>39.80 %</b>
7050 Insurance				
7052 HUB Insurance	470.32	500.00	29.68	5.94 %
7055 Liability Insurance (Gen, Auto, Property)	26,629.50	54,000.00	27,370.50	50.69 %
<b>Total 7050 Insurance</b>	<b>27,099.82</b>	<b>54,500.00</b>	<b>27,400.18</b>	<b>50.28 %</b>
7056 Interest Expense	1,174.08	16,000.00	14,825.92	92.66 %
7060 Licenses & Fees	8,303.01	21,000.00	12,696.99	60.46 %
7070 Maintenance				
7071 Pool Chemicals	2,019.94	12,500.00	10,480.06	83.84 %
7072 Building & Park Maintenance	40,128.43	98,600.00	58,471.57	59.30 %
7073 Accessibility Upgrades		150.00	150.00	100.00 %
7074 Equipment Maintenance	2,766.72	5,350.00	2,583.28	48.29 %
7075 Fuel	5,441.65	13,000.00	7,558.35	58.14 %
7076 Janitorial Supplies	8,989.36	11,000.00	2,010.64	18.28 %
7077 Small Tools & Equipment	2,047.24	1,800.00	-247.24	-13.74 %
7079 Fleet Maintenance	2,108.64	7,000.00	4,891.36	69.88 %
<b>Total 7070 Maintenance</b>	<b>63,501.98</b>	<b>149,400.00</b>	<b>85,898.02</b>	<b>57.50 %</b>
7084 Meals & Entertainment	2,013.67	4,000.00	1,986.33	49.66 %
7090 Office Supplies	5,438.53	22,500.00	17,061.47	75.83 %
7120 Professional Development	4,031.02	7,500.00	3,468.98	46.25 %
7150 Professional Fees				
7151 Annual Audit	12,575.00	12,500.00	-75.00	-0.60 %
7152 Bookkeeping & Payroll	15,415.41	35,000.00	19,584.59	55.96 %
7153 Information Technology	3,062.50	12,000.00	8,937.50	74.48 %
7155 Legal	9,371.50	15,000.00	5,628.50	37.52 %
<b>Total 7150 Professional Fees</b>	<b>40,424.41</b>	<b>74,500.00</b>	<b>34,075.59</b>	<b>45.74 %</b>
7160 Property Tax Collection Fee		12,000.00	12,000.00	100.00 %





# Tehachapi Valley Park and Recreation District

TVRPD Budget vs. Actual 2021-2022

July - November, 2021

		TOTAL		
	ACTUAL	BUDGET	REMAINING	% REMAINING
7165 Safety Equipment		2,000.00	2,000.00	100.00 %
7180 Security	1,374.75	3,900.00	2,525.25	64.75 %
7210 Telephone and Internet	5,241.59	27,340.00	22,098.41	80.83 %
7230 Uniforms & Apparel	2,512.67	6,000.00	3,487.33	58.12 %
7250 Utilities				
7252 Electric Service	26,583.67	44,600.00	18,016.33	40.40 %
7254 Gas Service	2,877.18	17,450.00	14,572.82	83.51 %
7256 Sanitation Services	7,363.04	10,000.00	2,636.96	26.37 %
7258 Water Service	6,018.63	9,455.00	3,436.37	36.34 %
7259 Propane	407.42		-407.42	
<b>Total 7250 Utilities</b>	<b>43,249.94</b>	<b>81,505.00</b>	<b>38,255.06</b>	<b>46.94 %</b>
<b>Total Expenses</b>	<b>\$705,266.85</b>	<b>\$1,575,187.00</b>	<b>\$869,920.15</b>	<b>55.23 %</b>
NET OPERATING INCOME	<b>\$ -311,417.35</b>	<b>\$38,380.00</b>	<b>\$349,797.35</b>	<b>911.41 %</b>
Other Income				
8020 Insurance Settlement Proceeds	121,801.54		-121,801.54	
8040 TVRPD Development Fee Revenues	42,740.00		-42,740.00	
<b>Total Other Income</b>	<b>\$164,541.54</b>	<b>\$0.00</b>	<b>\$ -164,541.54</b>	<b>0.00%</b>
NET OTHER INCOME	<b>\$164,541.54</b>	<b>\$0.00</b>	<b>\$ -164,541.54</b>	<b>0.00%</b>
NET INCOME	<b>\$ -146,875.81</b>	<b>\$38,380.00</b>	<b>\$185,255.81</b>	<b>482.69 %</b>



# Tehachapi Valley

## Recreation & Park District

### SITE SUPERVISOR JOB DESCRIPTION

#### SALARY RANGE

Minimum Wage - \$17.00 per hour

**POSITION: SITE SUPERVISOR**  
**REPORTS TO: FACILITY SUPERVISOR**

**CATEGORY: SEASONAL**  
**FLSA STATUS: NON-EXEMPT**

#### POSITION SUMMARY

Under the direction of the Facility Supervisor, Site Supervisor performs a variety of professional duties related to overall cleanliness and security of all TVRPD Facilities.

#### ESSENTIAL JOB FUNCTIONS

The following duties are an overview of the primary duties and responsibilities of the position and do not constitute an all-inclusive list.

- Consistently promote a positive, professional image of the District and provide excellent customer service at all times; provides information and assistance to participants and the public.
- Locking and securing all park facilities, including park restrooms and Ollie Mountain Sports Park, daily at dusk.
- Monitor the day-to-day operations of athletic and recreation programs and events to include scheduled site visits, handling and resolving complaints, appropriation of program materials and supplies,
- Performs other cleaning duties as specified in schedule.
- Takes note of supply needs of facilities and communicate to Facility Supervisor.
- Maintain a safe and secure working environment; ensure the security and safety of recreational facilities.
- Report accidents and unsafe conditions as they occur to the Facility Supervisor.

#### MANDATORY QUALIFICATIONS

1. Possess a positive attitude and be a self-starter.
2. American Red Cross First Aid/CPR/AED certified or willingness to obtain in three (3) months.
3. Ability to read, write, speak, and understand the English language at a level adequate to perform the job.
4. Possess and maintain a valid Driver's License with good driving record.

#### PREFERRED QUALIFICATIONS

1. Successful practices and knowledge of principals, rules and procedures of organized competitive sports, athletic and recreational programs.
2. Ability to read, write, speak and understand the Spanish language.

#### PHYSICAL DEMANDS & WORKING CONDITIONS

- Ability to lift 55 pounds.
- Perform work activities that include lifting, carrying, and moving objects; walking, sitting, stooping, kneeling, and climbing; reading and communicating with others in writing and orally.

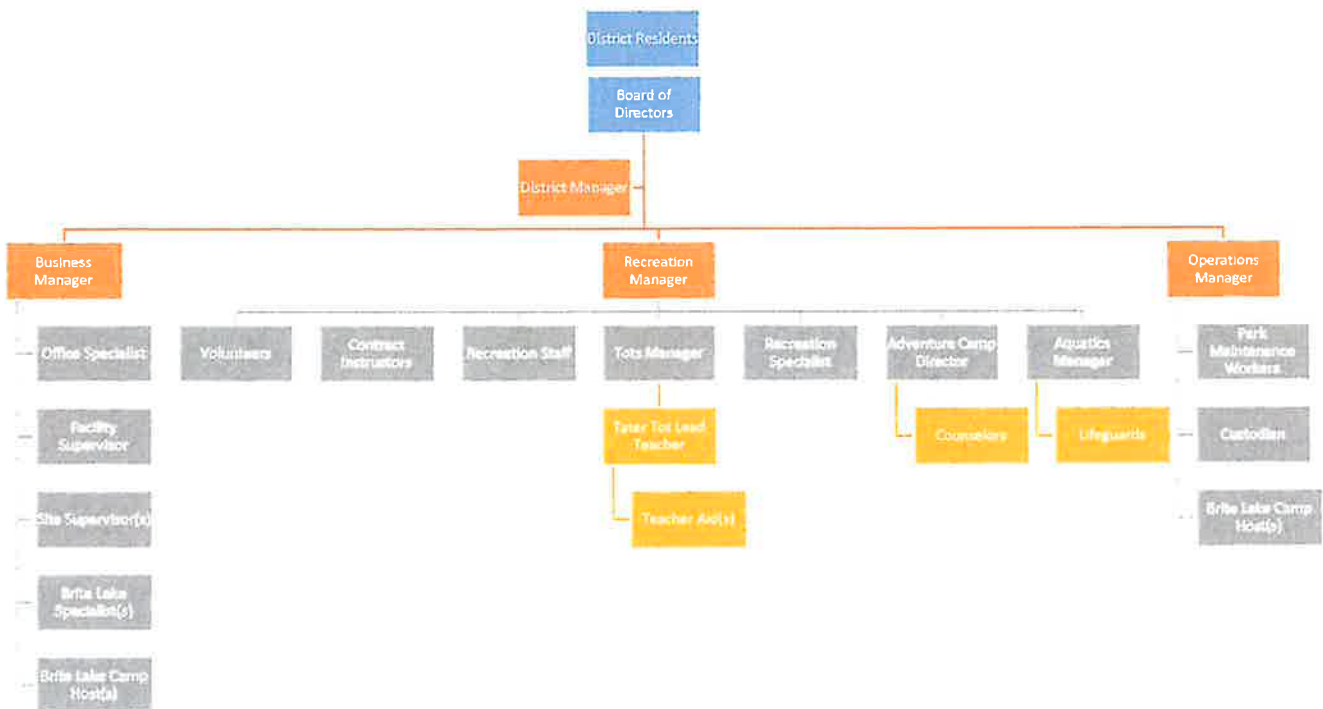
- Work environments include:
  - Indoor environment; and
  - Outdoor environmental conditions
- Required to work nights, weekends, holidays, and multiple shifts when needed.
- Possess personal qualifications including emotional maturity, willingness to cooperate with various organizations, respect for children and adults from various cultures and backgrounds, flexibility, patience, good personal hygiene, and physical and mental health that do not interfere with responsibilities.
- Use of protective equipment per OSHA/CalOSHA regulations is required.
- Possible exposure to communicable diseases.

**COMPENSATION**

Minimum Wage - \$17.00 per hour

Employment offer contingent on satisfactory SSCI Background check and DMV check.

**ORGANIZATIONAL RELATIONSHIP**



**CLASS HISTORY:**

Adopted:

Revised: 02/15/22



# Tehachapi Valley

## Recreation & Park District

### **PARK & FACILITY MAINTENANCE SUPERVISOR JOB DESCRIPTION**

#### **SALARY RANGE**

\$62,400 - \$73,000 Annually

**POSITION: PARK & FACILITY MAINTENANCE SUPERVISOR**  
**REPORTS TO: DISTRICT MANAGER**  
**SUPERVISES: MAINTENANCE STAFF & CONTRACTS**

**CATEGORY: FULL TIME**  
**FLSA STATUS: EXEMPT**

#### **POSITION SUMMARY**

Under the general direction of the District Manager, the Park & Facility Maintenance Supervisor directs and participates in the maintenance and operations of parks, facilities and all their amenities. This includes personnel, budget management, purchasing of supplies, materials and equipment and all maintenance contracts. Performs other work as required. May work irregular hours, including evenings, weekends, holidays and outdoors in all weather conditions.

#### **ESSENTIAL JOB FUNCTIONS**

The following duties are an overview of the primary duties and responsibilities of the Park & Facility Maintenance Supervisor and do not constitute an all-inclusive list.

- Coordinate the organization, staffing and operational activities of the maintenance department.
- Direct, coordinate and review the work plan for assigned maintenance services and activities; assign work activities and projects; monitor work flow; review and evaluate work products, methods and procedures; meet with staff to identify and resolve problems.
- Determine optimum methods of accomplishing work; analyze available budget and staff and elect to accomplish in-house or contract out work.
- Administer maintenance contracts including specification development, bidding, monitoring and evaluation of work products.
- Performs supervision and technical work in the daily maintenance and repair of parks, facilities, pool, streetscapes and related vehicles and equipment.
- Supervises, assigns, and performs complex and skilled park and facility maintenance tasks and technical work in the maintenance and routine care of the District's turf areas, landscape areas, playgrounds, buildings, pool, restrooms, hard surfaces, athletic fields, shelters and other public grounds and ensures that the results meet District standards.
- Performs regular inspections to ensure that parks, shelters, playgrounds, and facilities are in clean and orderly condition and there are no apparent safety hazards; evaluates and reports to supervisor on the condition of the resources and confers on practices necessary to correct any problems and improvements.
- Operates a District vehicle in performance of related duties.
- Responsible for the assignment of equipment, the proper operation and training, and participates in the preventative and routine maintenance of landscape maintenance equipment.
- Select, train, motivate and evaluate maintenance personnel; provide or coordinate staff training; work with employees to correct deficiencies; implement discipline and termination procedures according to District Policy.
- Evaluate and participate in the maintenance of a safe environment and safe work practices and conducts District wide employee safety training.
- Use of appropriate and various computer programs to maintain records and efficiency.

- Maintains accurate records and prepares various reports, including MSDS sheets and other paperwork to maintain compliance with insurance and safety standards.
- Maintains organized inventory system of tools and equipment, including maintenance yard/building; oversees key distribution and management including security systems.
- Supervise contract labor; make recommendations to the General Manager for contracted labor.
- Participates in the development and implementation of objectives, policies, procedures and work standards.
- Maintains effective working relationships with the public and responds to emergencies and inquiries
- Monitors work sites to assure that safety rules and regulations are adhered to, and that the work zones and all equipment are in safe operation condition.
- Purchases supplies and equipment following the established procedures.
- Participates in the set-up and take down of assigned special events.
- Participate in the development and administration of department budget; forecast funds needed for staffing, equipment, materials and supplies; monitor and approve expenditures; recommend adjustments as necessary.
- Oversee the maintenance of all District parks, facilities including electrical, HVAC, plumbing, carpentry, painting, hardware, locksmithing, roofing and door repair.
- Is a member of the District's Management Team and as such participates in its functions.
- Provides monthly report to the board of directors.
- Recommend and implement objectives, policies, procedures, work standards and internal controls.
- Maintain a safe and secure working environment;
- Maintains the required safety training designated for this position.
- Regular, punctual attendance.
- Attend and participate in professional group meetings; stay abreast of new trends and innovations in the field of maintenance services.
- Performs special projects and other work as assigned by the District Manager.

## **QUALIFICATIONS**

### *Core Competencies and Skill Sets*

#### Knowledge of

- Equipment, facilities, materials, methods and procedures used in maintenance, construction and repair activities including: hazards associated with the work and proper safety precautions; traffic laws, ordinances and rules involved in maintenance and heavy equipment operations; purposes and uses of a variety of vehicles, equipment, power tools and hand tools including pneumatic, and hydraulic equipment; standards relating to the installation, location and required maintenance of plumbed and electrical features; properties of athletic field materials, construction materials, paints, and a variety of other materials used in maintenance work; equipment, methods, and materials used in the installations, repair, maintenance and cleaning of District parks and facilities, preparation and operation of spray painting equipment; methods of installing and maintaining play equipment.
- Modern and complex principles and practices of preventative maintenance.
- Principles of fleet and equipment maintenance and repair
- Principles and practices of pest control management
- Principles and practices of contract writing and administration
- Principles and practices of irrigation and landscape inspection.
- Procurement procedures and contract management practices in the construction and building trades.
- Pertinent federal, state and local laws, codes and regulations.

#### Ability to

- Use initiative and independent judgement within established procedural guidelines.
- Assess and prioritize multiple tasks, projects and demands.
- Learn and comprehend information from Procedures Manuals and established safety principles and practices.
- Read and interpret basic maps, plans and diagrams; understand and carry out written and oral instructions.

- Estimate construction, maintenance and repair costs
- Establish and maintain effective working relationship with employees, volunteers and other organizational agents.
- Evaluate vehicle safety
- Evaluate bids from outside contractors
- Write specifications for materials and equipment
- Forecast future maintenance need and develop programs to responds to those needs.
- Prepare clear and concise reports.
- Ability to interact with customers and co-workers in a positive and courteous manner.
- Ability to present a positive image of the organization to members of the community.
- Commitment to providing outstanding customer service.
- Effective oral and written communication skills commensurate with the responsibilities of the position are required.
- Highly efficient in Microsoft Office and POS system.

#### *Personal Attributes*

- Minimum 18 years old.
- Communicate effectively.
- Adhere to TVRPD core values and principles.
- Self-motivated with ability to manage work with limited direct supervision.
- Exercise independent judgment and initiative with competent analytical and problem solving skills within established guidelines.
- Ability to operate effectively with park patrons; work in a flexible, adaptable, and resilient manner.
- Willingness to perform manual tasks requiring physical exertion.
- Demonstrate awareness and sensitivity to gender and diversity.
- Willingness to adapt and learn new skills/approaches.
- Understand, read, and follow instructions.

#### *Education, Training, & Experience*

- A. High school graduate or GED equivalent and,
- B. Any equivalent of education and experience

#### *Licenses and Certificates*

- Valid California Class C Drivers License along with a driving record acceptable to the District and the District's insurance carrier.
- Certified Playground Safety Inspector (CPSI) or ability obtain in two (2) test cycles from the time of hire.
- Aquatic Facility Operator (AFO) or Certified Pool Operator (CPO) or ability to obtain within six (6) months of hire.
- First Aid/CPR certified or ability to obtain in three (3) months of hire.

### **PHYSICAL DEMANDS & WORKING CONDITIONS**

- Requires the ability to lift, carry, push or pull medium weights, up to 75 pounds.
- Requires the use of hands for simple grasping and fine manipulations.
- Perform work activities that include lifting, carrying, and moving objects; walking, sitting, stooping, kneeling, and climbing;
- reading and communicating with others in writing and orally.
- Work environments include:
  - Indoor office environment; and
  - Outdoor environmental conditions regardless of weather conditions.
- Possess personal qualifications including emotional maturity, willingness to cooperate with various organizations, respect for children and adults from various cultures and backgrounds, flexibility, patience, good personal hygiene, and physical and mental health that do not interfere with responsibilities.
- Use of protective equipment per OSHA/CalOSHA regulations is required.
- Occasional exposure to dust, noise, and fumes, weather extremes and biological wastes.
- Required to work nights, weekends, holidays, and multiple shifts when needed.

**ADDITIONAL INFORMATION**

Employment is contingent on satisfactory DMV and SSCI background check.

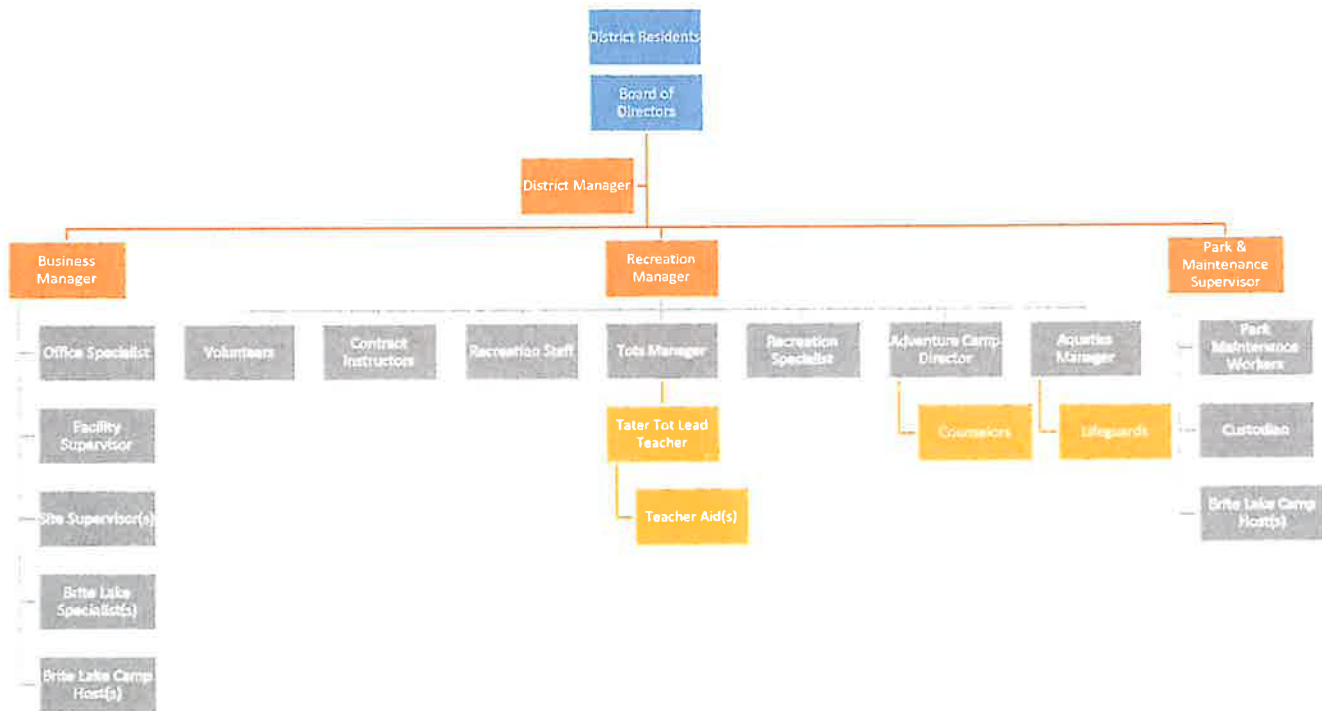
Employees must complete three (3) months of satisfactory probation.

**SALARY RANGE**

Exempt, Salary: DOE.

Comprehensive District health and retirement package. Twelve (12) paid holidays, accrued vacation and sick leave.

**ORGANIZATIONAL RELATIONSHIP**



**CLASS HISTORY**

Adopted:

Revised: 02/15/22



**Tehachapi Valley**  
Recreation & Park District

**TO:** Board of Directors

**SUBJECT:** Recreation Manager Report

**FROM:** Recreation Manager- Ashley Krempien

**DATE:** 2-15-22

STAFF REPORT

REGULAR BOARD MEETING

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- Tots Art Gala was held on Saturday the 5<sup>th</sup> and was a HUGE success. We had over 200 people come and view the tot art. Over \$1900 was made from art purchases and donations. It was a wonderful event that showcased all our Tot Enrichment kids and their artwork.
- We are currently mid-way through our youth basketball season and still going strong with no major setbacks, and a lot of positive feedback.
  - Playoffs, for all divisions 3<sup>rd</sup> grade and above will begin the week of March 14<sup>th</sup> and championship games will be on Saturday March 18<sup>th</sup>. Winners will receive championship shirts with the logo and year on them. Kinderball and 1<sup>st</sup>-2<sup>nd</sup> divisions play their last games on March 12<sup>th</sup>, and all receive a TVRPD Trophy.
- We are starting to focus on the pool a little more as the opening is slated for April 4<sup>th</sup>. We will be holding a lifeguard training class mid-March and are hoping to do a large hiring of guards following this training. We have sent job recruitment flyers to the high school and out on our social media and constant contact accounts, so we are hopeful for more guards this pool season.
- Gearing up for our upcoming programs, youth baseball, youth volleyball, and adult basketball. As well as our new program STEAM Camp that will all begin in April.
- Also in April, we will be bringing back the Annual Fishing Derby. We are currently looking for sponsors and purchasing fish for this event. This is a large event for us, so we are excited to have this one come back this year.
- We are also getting the word out about our upcoming summer camp which is a very large program that starts in June. We open registration up in April, so we are getting all our ducks in a row for this program and starting our hiring and training process early.



## AGREEMENT

**THIS AGREEMENT** is made and entered into on this \_\_ ( ) day of \_\_\_\_\_, 202\_\_, by and between the **TEHACHAPI VALLEY RECREATION AND PARK DISTRICT**, a political subdivision of the State of California ("District"), and \_\_\_\_\_ ("Traveling Team"). District and Traveling Team are referred to herein singularly as a "party" and collectively as "parties."

## RECITALS

**WHEREAS**, District is the owner in fee of certain real property located in the City of Tehachapi and commonly known as West Park located at 490 West D Street, Tehachapi, California, 93561 ("West Park") and Meadowbrook Park located at 21750 Westwood Boulevard, Golden Hills, California 93561 ("Meadowbrook Park");

**WHEREAS**, District operates multiple baseball and softball playing fields at West Park and Meadowbrook Park (collectively referred to as the "Fields");

**WHEREAS**, Traveling Team operates a baseball and/or softball program for children of the City of Tehachapi and surrounding environs on a year-round basis;

**WHEREAS**, Traveling Team desires to lease from District, and District is willing to lease to Traveling Team, the Fields on the terms stated herein; and,

**NOW, THEREFORE**, in consideration of the mutual covenants and conditions set forth herein, the parties agree as follows:

## AGREEMENT

1. Term. Unless earlier terminated as set forth in Sections 7 or 15, the term of this Agreement for use of the Fields shall commence on \_\_\_\_\_, 202\_\_, and shall continue

until midnight, Pacific Time, on December 31, 202\_\_\_, (the “Term”). Thereafter the Term shall automatically renew on an annual basis for successive one-year terms from January 1 through December 31 of each successive year, unless either party provides written notice of termination on or before November 1 of the term year. For illustration purposes only, a party must provide notice of termination on or before November 1, 2022, or this Agreement will automatically renew for an additional one-year term beginning January 1, 2023. Notwithstanding the foregoing, Traveling Team shall not have a right to renew this Agreement and it shall automatically terminate if Traveling Team is in default of this Agreement.

2. Scope of Agreement. The Fields are the only facilities at West Park and Meadowbrook Park to which this Agreement applies. Traveling Team has no other rights to any other facilities at West Park or Meadowbrook Park.

3. Use of Fields. The Fields are leased to Traveling Team for the purposes of operating an organized baseball and/or softball program for the young men and women of Tehachapi and its environs. Traveling Team shall have the right to use the Fields at the times set forth in the Field Use Schedule, as defined below in Section 5.2, and District shall have the right to use the Fields at all other times that are not included in the Field Use Schedule. Traveling Team shall not allow other entities or organizations to use the Fields during the times reserved for Traveling Team in the Field Use Schedule without District's prior written consent which may be given or withheld in District's sole discretion. Traveling Team acknowledges that the following dates are reserved by District and shall not be available to Traveling Team and further acknowledges the following use restrictions:

3.1. District shall have exclusive use of the Fields the Saturday before Easter.

3.2. District shall have exclusive use of Grimes Field beginning July 1 of each year through November 30. Traveling Team shall remove any portable mound or other equipment that it has placed on Grimes Field on or before July 1.

3.3. Traveling Team's use of the Fields shall not compete with nor duplicate any of District's sanctioned programs or activities, including, but not limited to, T-Ball and Coach Pitch Youth Baseball for ages 3 through 6.

3.4. Traveling Team acknowledges that its use of the Fields is not exclusive, and the Fields will be made available for use by the general public or other groups at times outside of the times specified in the Field Use Schedule. Traveling Team further acknowledges and agrees that District and Tehachapi Little League, Inc., a California corporation ("TLL") are parties to a use agreement that permits TLL to use certain fields at West Park and that Traveling Team's use of these fields will be subject to TLL's priority scheduling during its little league season.

4. Fees for use of Fields and Lights; Security Deposit.

4.1. As consideration for use of the Fields for team practices, Traveling Team shall pay to District a monthly practice fee in the amount of One Hundred Dollars and No Cents (\$100.00) (the "Monthly Practice Fee") for the Term of this Agreement or any extension thereof on or before the fifth (5<sup>th</sup>) day of each month beginning \_\_\_\_\_ 5, 202\_\_ and on the 5<sup>th</sup> day of each successive month.

4.2. Traveling Team shall pay to District the amount of Fifty Dollars (\$50.00) (the "Light Fee") per calendar month, per field for the use of lights on either of the two fields located at West Park for a maximum total of One Hundred Dollars (\$100) per month. The Light Fee shall be imposed when Traveling Team requests that District turn on the lights on either of the West Park fields, and shall cover use of the lights on a single field for that calendar month. The Light Fee shall be imposed for each calendar month and for each field that Traveling Team requests use of lights, and shall be due and payable on the 5<sup>th</sup> day of the month following Traveling Team's use of the lights on one or both of the West Park fields.

4.3. Traveling Team shall pay to District a single security deposit in the amount of Two Hundred Fifty Dollars and No Cents (\$250.00) (the "Security Deposit") upon execution of this Agreement which shall be to be returned to Traveling Team in whole or in part

following the termination or early expiration of this Agreement, and District's inspection of the Fields to assess the condition of the Fields. The Security Deposit shall be paid in immediately available funds in the form of a cashier's check, a money order, or cash. Traveling Team is responsible for all damages resulting from Traveling Team's use or misuse of the Fields during the Term of this Agreement. District may, in its sole discretion, use all or a portion of the Security Deposit during the Term of this Agreement to make repairs to the Fields caused by the misuse or failure to properly maintain the Fields by Traveling Team. In this event, Traveling Team shall pay to the District the amount necessary to replenish the Security Deposit to its original amount in addition to any additional amounts necessary to address the misuse or failure to properly maintain by Traveling Team.

5. Traveling Team's Responsibilities. In addition to Traveling Team's maintenance responsibilities set forth in Section 10 and other responsibilities identified in this Agreement, during the term of this Agreement, Traveling Team assumes the following responsibilities in addition to Traveling Team's other obligations under this Agreement:

5.1. Traveling Team shall require that all volunteers who have contact with Travel Team's participants have undergone annual screening and background checks by a nationally certified screening agency whether or not such screening is required by Traveling Team's league. Traveling Team shall provide District with proof screening upon request.

5.2. Traveling Team shall provide District with a proposed Field Use Schedule of practices and games to be played on the Fields (the "Field Use Schedule") four times a year on the first day of January, April, July, and October during the Term of this Agreement. District and Traveling Team shall finalize the Field Use Schedule based upon District's planned events and TLL's use of West Park during its season. No later than fifteen (15) days after finalization of the Field Use Schedule for the period covered, Traveling Team shall provide to District a digital format the Field Use Schedule with practice times, games, any tournament schedules, and any/all special event dates. In the event Traveling Team desires to schedule additional games or tournaments not included on the Field Use Schedule, Traveling Team shall submit a written

request for the additional dates at least seven (7) days in advance and the District shall approve or reject the additional scheduling within three (3) business days thereafter in the District's sole discretion

5.3. Traveling Team shall include District on Traveling Team's regular mailing list for all general correspondence, at the address indicated in Section 23.1.

5.4. If Traveling Team desires an early termination of this Agreement, such request shall be submitted in writing by Traveling Team to District and shall be granted at District's sole discretion.

5.5. Traveling Team shall obtain written waivers of liability executed by a parent or legal guardian of each participant in Traveling Team's program(s) to protect and hold harmless District and Traveling Team from any injuries that result from participation in Traveling Team's program(s).

6. District's Responsibilities. During the Term of this Agreement, District shall be responsible for (a) mowing the Fields, and (b) watering of the Fields during the pre-season and regular season play. Turf areas will be watered using timers set by District, which shall not be changed or altered by Traveling Team. Traveling Team shall use hand watering for all infield prepping as set forth in Section 10. Upon the expiration or early termination of this Agreement, District shall assume sole responsibility for irrigating the infields.

7. Insurance. Traveling Team shall purchase, maintain, and enforce at all times during the Term of this Agreement and any extensions thereof, comprehensive general liability insurance in an amount of no less than One Million Dollars and No Cents (\$1,000,000.00) per occurrence combined single limits, with the following coverage and extensions of coverage:

7.1. Third party bodily injury, including death resulting therefrom, and property damage liability;

7.2. Bodily injury, including death resulting therefrom, and property damage for all Traveling Team participants, employees, volunteers, or other persons performing services

for Traveling Team or participating in Traveling Team activities and the spouses, children, parents, and siblings of same;

7.3. Non-owned automobile liability for on-Fields and off-Fields activities;

7.4. Contractual coverage for Traveling Team's obligations under this Agreement, including, but not limited to, the obligations to indemnify District as set forth in Section 8; and,

7.5. Products liability for all products distributed by Traveling Team, whether by sale or otherwise.

7.6 Traveling Team's insurance policy or policies shall name District, its agents, officers, directors, employees, and representatives, as additional insureds. The insurance policy or policies identified herein shall be issued by an insurance company authorized to do business in the State of California and shall be approved by District which approval shall not be unreasonably withheld. Traveling Team's insurance policies shall provide primary coverage, and no insurance of District shall be called upon to contribute to a loss under the limits of Traveling Team's policy. Traveling Team's policy shall not be subject to cancellation or coverage reduction without the provision of fifteen (15) days' prior written notice to District. On or before February 1 of each year during the Term or any extension thereof, Traveling Team shall provide District with a duly certified Certificate of Insurance evidencing that the required policy has been issued, is effective, and complies with the requirements of this Section 7. Cancellation of any of the insurance described herein, or any portion of said insurance, shall automatically suspend Traveling Team's rights under this Agreement. Upon such an occurrence, Traveling Team shall immediately cease all operations under this Agreement and vacate the Fields. District shall have the right, at its option, to immediately terminate this Agreement upon such occurrence.

8. Indemnification.

8.1. Traveling Team shall waive any claim against District for, and shall indemnify, hold harmless and defend District against, any claim, loss, damage or expense, including, but not limited to, any and all reasonable attorneys' fees and disbursements, asserted against or suffered by District resulting from the following: (a) any breach of this Agreement by Traveling Team, (b) any liability or obligation of Traveling Team which District is not required to assume hereunder or accruing prior to such assumption, including, but not limited to, any personal injury or property damage suffered in, on or about the Fields or relating thereto occurring during the Term of this Agreement, or, (c) the breach of any of the covenants, representations or warranties made by Traveling Team herein, but excluding therefrom any claim, loss, damage or expense arising as a result of District's sole negligence or willful misconduct.

8.2. Traveling Team's indemnification obligations shall apply to all liability, regardless of whether any insurance policies are applicable. The policy limits of Traveling Team's insurance shall not act as a limitation upon the amount of indemnification to be provided by Traveling Team to the District in the event of loss, claim, damage or expense. This Section 8 shall survive the expiration or earlier termination of this Agreement.

9. Non-Liability of Public Officials and Employees. No member, official, employee, or director of District shall be personally liable to Traveling Team in the event of any default by District in the performance of any of District's obligations under the terms of this Agreement.

10. Maintenance Responsibilities of Traveling Team.

10.1. Traveling Team shall be responsible for providing the necessary equipment and personnel, at its sole cost and expense, to prepare and restore the infields of the Fields it is using for team practices, scheduled or practice games, or tournament play as follows:

10.1.1. Preparation of Fields Prior to Use.

- a. Inspect the field (both infield and outfield) to ensure it is safe to use (i.e. no gopher holes or any other obstructions);
- b. Remove the bases and confirm that plugs are in place prior to raking and dragging and replace any plugs as needed;
- c. Remove all large rocks, sticks and debris from field;
- d. Provide sufficient water to infield surface/dirt area prior to raking and/or dragging the surface;
- e. Identify and fill holes;
- f. Rake behind the base in a forward direction into sliding area; rake parallel to runner's path; and
- g. Drag field using a lawn more-like motion with overlap.

10.1.2. Restoration of Fields Following Use.

- a. Remove bases and plug holes as needed;
- b. Identify and fill holes on field surface as needed;
- c. Cover pitching mound and batter box with tarp;
- d. Remove and store equipment. Store racks facing inwards; and
- e. Pick up and dispose of trash left on Fields, dugout, or in, on, or under bleachers.

10.2. Trash. Except as otherwise provided, District shall be responsible for emptying all 50-gallon trash receptacles on the Fields Monday through Friday. Traveling Team shall be responsible for emptying all 50-gallon trash receptacles on the Fields (i) immediately following Traveling Team's use of the Fields on Saturdays or Sundays for practices, Games, or Tournament play, or (ii) following any game or tournament play that occurs Monday through Friday. Traveling Team shall place all trash in the large dumpsters located at the Field. Upon emptying the trash receptacles, Traveling Team shall replace the trash receptacle liners. District shall supply 50-gallon trash receptacle liners to Traveling Team upon request to District's Operation Manager between the hours of 8:00 a.m. and 5:00 p.m., Monday through Thursday, although Traveling Team's failure to request trash can liners shall not relieve it from its obligation to empty trash into the dumpsters. In addition to the foregoing duties, Traveling Team shall be responsible for removing loose trash and litter from the Fields immediately following any use of the Fields by Traveling Team. If District must spend extra time cleaning up litter after



Traveling Team use of the Fields, District may charge Traveling Team \$30.00 per hour, per employee to remove the trash from the Fields. Traveling Team will be notified if litter is becoming a chronic problem and failure to pay the District's trash removal costs or to resolve this issue shall be considered a breach of this Agreement and grounds for termination.

10.3. Portable Toilets for use at Games. On a single day in which Traveling Team schedules three (3) or more games to be played at either West Park or Meadowbrook Park, Traveling Team shall provide a minimum of two (2) portable toilets, one (1) wash station and one (1) trash receptacle with a lid for Traveling Team's use at its sole cost and expense. Traveling Team shall coordinate with District's Operations Manager for placement of portable toilets, wash stations, and trash receptacles. Traveling Team is responsible, at its sole cost and expense, for the maintenance and security for these items.

11. Storage. Traveling Team may not store any Traveling Team equipment or any other items on the Fields or other District property without prior written consent from the District which shall be granted or denied in its sole discretion. If permission is given, items or equipment stored on the Fields or other District property will be stored and organized in a safe and orderly manner acceptable to District. Traveling Team shall remove all Traveling Team equipment and items from the Fields or other District property on or before the expiration or early termination of this Agreement at its sole cost and expense.

12. Oil, Gas and Mineral Rights. Rights to all minerals, oil, gas, and other hydrocarbons (the "Mineral Rights") located on or under the Fields are particularly reserved to District and are excepted from the property covered by the Term. Traveling Team expressly grants District, District's agents, licensees and lessees of the Mineral Rights, a right-of-entry and right-of-way for ingress and egress in and to, over and on, the Fields during the Term for the exploration, drilling and mining of minerals, oil, gas and other hydrocarbons on the Fields.

13. Inspection. District, including its agents and assigns, shall have the right to enter on the Fields at any time to inspect and confirm Traveling Team's compliance with the terms of this Agreement and all other lawful purposes.

14. Ownership, Repair and Removal of Improvements. Traveling Team shall not construct any improvements on the Fields without the express written consent of District, exercised in its sole discretion. Traveling Team shall provide District with an appropriate scope of work description, drawings, permits, estimates and a timeline for completion for each improvement. If improvements are authorized, said improvements shall be constructed, maintained and repaired at the sole cost and expense of Traveling Team. In the event any improvement is deemed unsafe or unsuitable for the Fields, District may repair, remove, or replace such improvement at Traveling Team's cost.

Upon expiration or early termination of this Agreement, said improvements shall become the property of District, without cost to District. At its option, District may elect to request that Traveling Team remove any or all improvements in which case Traveling Team shall promptly remove such improvements and restore the Fields to their original condition, reasonable wear and tear excepted, at its sole cost and expense. Upon termination of this Agreement for any reason, Traveling Team shall remove all their scoreboards and restore the Fields to their original condition, reasonable wear and tear excepted.

15. Default and Remedies.

15.1. In the event of a breach of this Agreement by Traveling, District shall have the following remedies:

(a) Terminate this Agreement upon five (5) days' written notice to Traveling Team and Traveling Team's failure to cure the breach within the five days' notice period;

(b) Re-enter and take possession of the Fields and relet the entire, or any portion, of the Fields upon terms satisfactory to District in its sole discretion and/or make alterations and repairs to the Fields. Traveling Team shall immediately pay to District the expenses of reletting and making the alterations and repairs incurred by District and all other indebtedness, except rent, due under this Agreement. Any equipment or property belonging to

Traveling Team shall be stored in a public warehouse, or elsewhere, at Traveling Team's expense and for its account; or

(c) Exercise any and all other rights and remedies available to District under California law arising from Traveling Team's breach of this Agreement.

15.2. No re-entry or taking of possession of the Fields by District shall be construed as an election by District to terminate this Agreement unless written notice of such intent is delivered to Traveling Team or this Agreement is declared to be terminated by a court of competent jurisdiction.

15.3. The notice requirements provided herein shall not be applicable to a breach of Section 7 of this Agreement, wherein District may, in its sole discretion, terminate this Agreement forthwith and without notice.

16. Insolvency. Any one of the following constitutes a default and breach under this Agreement by Traveling Team:

16.1. The appointment of a receiver to take possession of all or substantially all assets of Traveling Team; or,

16.2. A general assignment by Traveling Team for the benefit of its creditors; or,

16.3. An action taken or suffered by Traveling Team under any insolvency or bankruptcy act.

17. Waste or Nuisance. Traveling Team and its agents and representatives shall not commit, or permit others to commit, waste on the Fields while exercising its rights under this Agreement. Traveling Team and its agents and representatives also shall not, or permit others to commit, maintain or permit the commission of any nuisance (as defined pursuant to California Civil Code Section 3479 or the Kern County Ordinance Code Section 19.04.507) on the Fields while exercising its rights under this Agreement.

18. Liens. Traveling Team shall pay all its expenses as set forth hereinabove, and all other expenses which it personally incurs when same are due and before delinquency. Traveling

Team shall keep the Fields and its leasehold interest free from any and all liens, claims of lien, charges, demands or liabilities, based upon or arising out of any work, act or operation performed by or on behalf of Traveling Team upon the Fields. Traveling Team shall defend, indemnify and hold harmless District from any and all liens arising out of any work, act or operation performed by or on behalf of Traveling Team upon the Fields and any loss incurred by District on account of such liens.

19. Existing Rights of Others. This Agreement is subject to (a) all existing easements, servitudes, licenses, and rights-of-way, whether recorded or not; and (b) the rights of other lessees under any existing or future oil, gas, and mineral lease or leases from District affecting the entire or any portion of the Fields, whether recorded or not.

20. Licenses, Permits, Fees and Assessments. Traveling Team shall, at its sole cost and expense, obtain such licenses, permits, and approvals as may be required by law and this Agreement for its activities on the Fields. Traveling Team shall have the sole obligation to pay for any fees, assessments and taxes, plus applicable penalties and interest, which may be imposed by law and arise from or are necessary for the performance of the services required by this Agreement, except those which are waived by District.

22. Assignment. Subletting. Encumbrances. Traveling Team shall not assign this Agreement or any right under it, and shall not sublet the entire or any part of the Fields or any right or privilege appurtenant to the Fields, or permit any other person, the agents and servants of Traveling Team excepted, to occupy or use any portion of the Fields without first obtaining District's written consent. A consent from District to one assignment, subletting, occupation, or use by one person shall not be a consent to a future assignment, subletting, occupation, or use by another person. An assignment or a subletting without District's prior written consent shall be void, and shall, at District's option, terminate this Agreement.

23. General Provisions

23.1. Notice. Any notice, request, or demand or other communication provided for, required or arising under this Agreement shall be in writing, shall be emailed, and shall be

deemed delivered (i) if delivered in person, upon delivery to an individual or to an officer of a corporation party, or (ii) if emailed, on transmission of the email provided that (a) the email was transmitted between the hours of 8:00 a.m. and 5:00 p.m., and b) a printed copy of the email transmitted was also deposited on the same business day the email was transmitted in the United States mail, postage prepaid, addressed to the other party at the address or addresses provided in this Section or at such other address or addresses of which such party may give notice in accordance with the provisions of this Section:

To District: Tehachapi Valley Recreation and Park District  
Attention: Corey Torres  
P.O. Box 373, Tehachapi, CA 93581  
Email Address:

To Traveling Team: \_\_\_\_\_  
Attention: \_\_\_\_\_  
Email Address: \_\_\_\_\_

23.2. Attorneys' Fees and Costs. In any action or proceeding by either party to enforce or interpret this Agreement or any provision thereof, the prevailing party shall be entitled to recover its attorneys' fees, court costs and other non-reimbursable litigation expenses, such as witness fees and investigation expenses.

23.3. Compliance with Law. Traveling Team shall comply with all applicable laws, ordinances, codes and regulations of the federal, state and local governments.

23.4. Binding Effect. This Agreement shall inure to and for the benefit of and be binding upon each party's respective agents, directors, employees, independent contractors, members, officers, partners, predecessors, representatives, stockholders, successors and assigns and all others acting for or in concert with it.

23.5. Time is of the Essence. Time is of the essence in this Agreement and of each provision contained herein.

23.6. Waiver. All waivers of the provisions of this Agreement must be in writing by the appropriate authorities of District and Traveling Team. The parties agree that waiver by either party of any conditions of performance under this Agreement shall not be construed as a waiver of any other condition of performance or a continuing waiver of the same condition of performance under this Agreement.

23.7. Entire Agreement. This Agreement contains the entire agreement between the parties and constitutes an integration of the entire agreement, contract, promise and understandings of the parties. All prior agreements, conditions, contracts, promises, representations, understandings, or warranties, whether oral or written, express or implied, concerning the subject matter of this Agreement are expressly superseded hereby and have no further force or effect, except for the documents referenced herein.

23.8. Modification. This Agreement may not be altered, amended, or modified in any respect, except by a writing duly executed by all the parties.

23.9. Further Acts. Each party agrees to perform any further acts and to execute any documents which may be reasonably necessary to carry out the provisions of this Agreement.

23.10. Warranties of the Parties. The parties acknowledge that each party was advised to obtain independent counsel to inform him of the contents of this Agreement, the effects of this Agreement and the rights which have been acquired or waived by executing this Agreement. The parties specifically acknowledge that **CLIFFORD & BROWN, P.C.**, a professional corporation, acted as counsel for District only and did not represent Traveling Team in the drafting of this Agreement nor represent its interests. Each person signing this Agreement represents and warrants that he or she is duly authorized and has legal capacity to execute and deliver this Agreement. Each party represents and warrants to the other that the execution and delivery of the Agreement and the performance of such party's obligations hereunder have been duly authorized and that the Agreement is a valid and legal agreement binding on such party and enforceable in accordance with its terms.

23.11. Partial Invalidity. If any provision of this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions shall nevertheless continue in full force without being impaired or invalidated in any way.

23.12. Governing Law/Venue. This Agreement shall be construed and enforced in accordance with the internal laws, and not the law of conflicts, of California, where it is to be executed, delivered and performed. The parties further agree that this Agreement is made and to be performed in Kern County, California, and therefore that the only proper venue for any litigation shall be Kern County Superior Court, Metropolitan Division

23.13. Construction. Headings are used herein for convenience only and shall have no force or effect in the construction or interpretation of this Agreement. As used in this Agreement, the singular includes the plural and masculine includes the feminine and neuter. This Agreement shall not be construed against the party drafting it but shall be construed fairly and equitably as though it was the joint product of the parties.

23.14. Separate Counterparts. This Agreement may be executed in counterparts (including by facsimile or e-mailed portable document format file), all of, which shall constitute one document, and that by the signature(s) hereto, the undersigned further agree that facsimile or e-mailed portable document format file signatures shall be effective for all purposes.

*Agreement and Signatures continued on Following Page*

23.15. Effective Date: This Agreement shall become effective as of the date first (1st) written above.

Dated: \_\_\_\_\_, 202\_\_

**TEHACHAPI VALLEY RECREATION AND  
PARK DISTRICT**, a political subdivision of the  
State of California (“District”)

By: \_\_\_\_\_  
Corey Torres  
Its: District Manager

Dated: \_\_\_\_\_, 202\_\_

\_\_\_\_\_  
 (“Traveling Team”)

By: \_\_\_\_\_

Its: \_\_\_\_\_

By: \_\_\_\_\_

Its: \_\_\_\_\_





**Tehachapi Valley**  
Recreation & Park District

**TO:** Board of Directors

**SUBJECT:** Award of Bid for the Purchase of a Fleet Vehicle

**FROM:** District Manager

**DATE:** 02/15/22

STAFF REPORT

REGULAR BOARD MEETING

---

**TITLE:** Award of Bid for the Purchase of a Fleet Vehicle

**BACKGROUND:** The District budgeted \$40,000 for the purchase of a new fleet vehicle approved in the Fiscal Year 2021-2022 Operational Budget.

Operations Manager pursued three (3) bids with the following results:

1. Jim Burke Ford – None singly in stock. Asking minimum purchase of 25 or more vehicles
2. Motor City Buick GMC – 2022 GMC REG 4WD - \$37,672.78
3. Three Way Chevrolet – 2022 Chevrolet Silverado 1500 4WD - \$40,755

**STAFF RECOMMENDATION:** Award bid to Motor City Buick GMC and Authorize District Manager to approve change order increase up to 3% (\$1,130.18), depending on dealer inventory.

**FISCAL IMPACT:** Not to exceed \$40,000.00

<b>BUYER</b>	<b>CO-BUYER</b>	<b>Deal #:</b> 392554
TEHACHAPI VALLEY RECREATION PARK D 490 WEST D STREET TEHACHAPI, CA 93561		<b>Deal Type:</b> Retail
<b>Work #:</b> (661) 822-3228		<b>Deal Date:</b> 01/28/2022
<b>Email:</b>		<b>Print Time:</b> 12:12pm
		<b>Salesperson:</b> PETE ANTHONY CISNEROS

VEHICLE				
<b>New</b> <input checked="" type="checkbox"/>	<b>Stock #:</b>	<b>Description:</b>	<b>VIN:</b>	<b>Mileage:</b>
<b>Used</b> <input type="checkbox"/>	ORDER	2022 GMC REG 4WD		
<b>Demo</b> <input type="checkbox"/>				

TRADE	

AFTERMARKETS	
* SEE ATTACHED SPECS	
* NO DMV FEES	
<b>Total Aftermarkets:</b>	\$ 0.00
Rate:	
Amount Financed:	\$ 37,672.78
<b>Sale Price:</b>	\$ 35,005.00
Total Financed Aftermarkets:	\$ 0.00
Total Trade Allowance:	\$ 0.00
<b>Trade Difference:</b>	\$ 35,005.00
Doc Fee:	\$ 85.00
State & Local Taxes:	\$ 2,544.03
Total License and Fees:	\$ 38.75
<b>Total Cash Price:</b>	\$ 37,672.78
Total Trade Payoff:	\$ 0.00
<b>Delivered Price:</b>	\$ 37,672.78
Cash Down Payment + Deposit:	\$ 0.00
<b>Sub Total:</b>	\$ 37,672.78
Service Agreement:	\$ 0.00
Maintenance Agreement:	\$ 0.00
GAP Insurance:	\$ 0.00
Credit Life, Accident & Health:	\$ 0.00
Other:	\$ 0.00
<b>Amount Financed:</b>	\$ 37,672.78



anthony cisneros  
MOTOR CITY BUICK GMC

ATTENTION ALL USERS: When using Order Workbench (OWB), please DO NOT disable pop-up windows functionality. OWB uses pop-up windows to display business critical alerts, confirmations and warning messages while in transactions. For assistance, contact the OWB Help Desk at 1-888-337-1010. | jvm005 | Logout

ORDER Workbench Main > Order Vehicles > Configure a New Vehicle: Summary

- PLAN & FORECAST
- ORDER VEHICLES
- MANAGE INVENTORY
- LOCATE VEHICLES
- DELIVER VEHICLES
- REPORTS & TOOLS

## Configure a New Vehicle: Summary



BAC: 118685    BFC: 1    Name: MOTOR CITY BUICK GMC

Choose Model

Choose Options

Summary

### RELATED LINKS

- View My Allocation and Constraints
- View Stored Configurations
- US On-Line Order/Reference Guide

Review the vehicle configuration information in order to ensure that it is correct. If you need to make a change click "Back" to return to the Configure a New Vehicle: Select Options screen. Click "Submit as Preliminary Order" to submit this configuration as a preliminary order. Click "Save in Stored Configurations" in order to store this configuration. Click "Cancel" to cancel the entire configuration.

Note: A submitted preliminary order is at Event Code 1100 (Preliminary Order Accepted).

View Customer Version ▾

### Model Information

Model Year: 2022

Division: GMC

Allocation Group: GLDREL

Model: TK18903 - 1500 Sierra Limited: Regular Cab Long Box, 4WD    Order Type: TRE-Retail Stock

DAN:  UPDATE

Stock No:  UPDATE    Quantity: 1

MSRP W/DFC: \$42,205.00

*\*NO REMOTE START AVAILABLE*

### Preferred Equipment Group †

PEG: 1SA

### Color

Primary Color: GAZ - Summit White

### Trim

H0U: Jet Black, Cloth seat trim

### Options

A2X: Seat adjuster, driver 10-way power	\$290.00	MQE: Transmission, 8-speed automatic, electronically controlled	
AE7: Seats, front 40/20/40 split bench		NP0: Transfer case, single speed, electronic Autotrac	
AKO: Glass, deep-tinted		PC: Convenience Package	\$1,735.00
AU3: Door locks, power		QBN: Tires, 255/70R17 all-season, blackwall	
BG9: Floor covering, rubberized-vinyl		QBR: Tire, spare 255/70R17 all-season, blackwall	
C49: Defogger, rear-window electric		QK1: Tailgate, standard	
C5H: GVWR, 6900 lbs. (3130 kg)		QT5: Tailgate, gate function manual with EZ Lift	
DLF: Mirrors, outside heated power-adjustable		RD6: Wheels, 17" x 8" (43.2 cm x 20.3 cm) painted steel, Silver	
E63: Pickup bed		RFQ: Focused Ordering Configuration	
G80: Auto-locking rear differential	\$395.00	UF2: LED Cargo Area Lighting	
GU5: Rear axle, 3.23 ratio		UVC: Rear Vision Camera	
IOR: Audio system, GMC infotainment System with 7" diagonal color touch-screen, AM/FM stereo		V46: Bumper, front chrome lower	
JL1: Trailer brake controller, integrated	\$275.00		

1/28/22, 11:49 AM

GM GlobalConnect

K34: Cruise control, steering wheel-mounted		V76: Recovery hooks, front, frame-mounted, Black	
K14: Power outlet, instrument panel, 120-volt	\$225.00	VJH: Bumper, rear chrome	
KW7: Alternator, 170 amps		VK3: License plate kit, front	
L84: Engine, 5.3L EcoTec3 V8	\$1,395.00	YF5: Emissions, California state requirements	
		Z82: Trailering Package	\$395.00

► Save in Stored Configurations

CANCEL      BACK

† North American Order Workbench is Intended solely for business use by GM Dealers. Pricing shown is for illustration purposes only. Refer to [GMPricing.com](http://GMPricing.com) for official GM Price schedules. GM pricing is subject to change by GM at anytime, without notice.

Order Workbench: [FAQs](#) [Site Map](#)

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**Three Way Chevrolet**

Antonio Talamantes | (661) 283-3300 | [Atalamantes@3waychev.com](mailto:Atalamantes@3waychev.com)

# Tehachapi Valley Recreation and Park District

**Prepared For: Bill Fisher**

661-822-3228

[operations@tvrpd.org](mailto:operations@tvrpd.org)

Vehicle: [Fleet] 2022 Chevrolet Silverado 1500 (CK10903) 4WD Reg Cab 140" Work Truck

**Image Not Available**

BUYER		CO-BUYER		Deal #:	10801
TEHACHAPI VALLEY REC & PARK DIS 490 W D ST TEHACHAPI, CA 93561 Home #: (661) 822-3228 Email: operations@tvrpd.org				Deal Type:	Retail
				Deal Date:	01/26/2022
				Print Time:	05:42pm
				Salesperson:	
VEHICLE					
New	<input type="checkbox"/>	Stock #:	Description:	VIN:	Mileage:
Used	<input type="checkbox"/>				
Demo	<input type="checkbox"/>				
TRADE					
AFTERMARKETS			MSRP:	\$	40,755.00
			Sale Price:	\$	40,755.00
			Total Financed Aftermarkets:	\$	0.00
			Total Trade Allowance:	\$	0.00
			Trade Difference:	\$	40,755.00
			Doc Fee:	\$	85.00
			State & Local Taxes:	\$	2,960.90
			Total License and Fees:	\$	53.00
			Total Cash Price:	\$	43,853.90
			Total Trade Payoff:	\$	0.00
Total Aftermarkets:			\$	0.00	
			Delivered Price:	\$	43,853.90
			Cash Down Payment + Deposit:	\$	0.00
			Sub Total:	\$	43,853.90
			Service Agreement:	\$	0.00
			Maintenance Agreement:	\$	0.00
Amount Financed:			\$	43,853.90	
			GAP Insurance:	\$	0.00
			Credit Life, Accident & Health:	\$	0.00
			Other:	\$	0.00
			Amount Financed:	\$	43,853.90



# Three Way Chevrolet

Antonio Talamantes | (861) 283-3300 | Atalamantes@3waychev.com

Vehicle: [Fleet] 2022 Chevrolet Silverado 1500 (CK10903) 4WD Reg Cab 140" Work Truck (🚗 Complete)

## Window Sticker

### SUMMARY

[Fleet] 2022 Chevrolet Silverado 1500 (CK10903) 4WD Reg Cab 140" Work Truck

MSRP:\$36,300.00

Interior:Jet Black, Cloth seat trim

Exterior 1:Summit White

Exterior 2:No color has been selected.

Engine, 5.3L EcoTec3 V8

Transmission, 10-speed automatic, electronically controlled

### OPTIONS

CODE	MODEL	MSRP
CK10903	[Fleet] 2022 Chevrolet Silverado 1500 (CK10903) 4WD Reg Cab 140" Work Truck	\$36,300.00
<b>OPTIONS</b>		
E63	Durabed, pickup bed	\$0.00
YF5	Emissions, California state requirements	\$0.00
L84	Engine, 5.3L EcoTec3 V8	\$1,595.00
MHT	Transmission, 10-speed automatic, electronically controlled	Inc.
GU5	Rear axle, 3.23 ratio	Inc.
1WT	Work Truck Preferred Equipment Group	\$0.00
RD6	Wheels, 17" x 8" (43.2 cm x 20.3 cm) Ultra Silver painted steel	\$0.00
QBN	Tires, 255/70R17 all-season, blackwall	\$0.00
QBR	Tire, spare 255/70R17 all-season, blackwall	\$0.00
GAZ	Summit White	\$0.00
AZ3	Seats, front 40/20/40 split-bench	\$0.00
H1T	Jet Black, Cloth seat trim	\$0.00
IOR	Audio system, Chevrolet Infotainment 3 system	\$0.00
---	Option/package discount	(\$500.00)
PEB	WT Value Package	\$1,045.00
PCV	WT Convenience Package	Inc.
Z82	Trailer Package	Inc.
YK9	Not Equipped with Dynamic Fuel Management, see dealer for details	(\$50.00)

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Data Version: 15863. Data Updated: Jan 28, 2022 1:12:00 AM PST.



# Three Way Chevrolet

Antonlo Talamantes | (661) 283-3300 | Atalamantes@3waychev.com

Vehicle: [Fleet] 2022 Chevrolet Silverado 1500 (CK10903) 4WD Reg Cab 140" Work Truck (✔ Complete)

G80	Auto-locking rear differential		\$385.00
KC4	Cooling, external engine oil cooler	Inc.	
KNP	Cooling, auxiliary external transmission oil cooler	inc.	
KW7	Alternator, 170 amps		\$0.00
JL1	Trailer brake controller, integrated		\$275.00
AKO	Glass, deep-tinted	inc.	
VK3	License plate kit, front		\$0.00
K34	Cruise control, electronic	inc.	
C48	Defogger, rear-window electric	inc.	
CTT	Hitch Guidance	inc.	
<b>SUBTOTAL</b>			<b>\$39,060.00</b>
Adjustments Total			\$0.00
Destination Charge			\$1,695.00
<b>TOTAL PRICE</b>			<b>\$40,755.00</b>

## FUEL ECONOMY

Est City:N/A

Est Highway:N/A

Est Highway Cruising Range:N/A

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Date Version: 15663. Date Updated: Jan 26, 2022 1:12:00 AM PST.



**THE BOARD OF DIRECTORS OF THE  
TEHACHAPI VALLEY RECREATION AND PARK DISTRICT**

IN THE MATTER OF

**RESOLUTION OF THE BOARD OF DIRECTORS OF THE TEHACHAPI VALLEY  
RECREATION AND PARK DISTRICT APPROVING DISTRICT MANAGER TO  
SPEND AN AMOUNT NOT TO EXCEED \$40,000.00 FOR THE PURCHASE OF A  
FLEET VEHICLE FOR USE IN THE MAINTENANCE DEPARTMENT**

---

I, Carrie Champlin, Clerk of the Board of Directors of the Tehachapi Valley Recreation and Park District, of the County of Kern, State of California, so hereby certify that the following resolution proposed by Director \_\_\_\_\_ and seconded by Director \_\_\_\_\_ was duly passed and adopted by said Board of Directors at an official meeting thereof this 15<sup>th</sup> day of February 2022 by the following vote to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

---

Clerk of the Board of Directors  
of the Tehachapi Valley Recreation  
and Park District

---

**RESOLUTION NO. 03-22**

**WHEREAS**, the Tehachapi Valley Recreation and Park District (TVRPD) has established in its organizational structure that the position of District Manager is necessary for the functioning of the department; and

**WHEREAS**, the Tehachapi Valley Recreation and Park District (TVRPD) has established in its organizational structure that the Maintenance Department is necessary for the functioning of the District; and

**WHEREAS**, it has been established that maintenance vehicles are necessary for the maintenance and operation of its recreational facilities; and

**WHEREAS**, the board desires to authorize the District Manager to spend an amount not to exceed \$40,000.00 for the purchase of a fleet vehicle for use in the Maintenance Department.

**NOW, THEREFORE, BE IT FINALLY RESOLVED THAT** the Board of Directors approve the District Manager to spend an amount not to exceed \$40,000.00 for the purchase of a fleet vehicle for use in the Maintenance Department.