



Tehachapi Valley Recreation & Park District Enterprise Systems Catalog

| <u>Product</u> | <u>Vendor</u> | <u>Purpose</u> | <u>Data Category</u> | <u>Primary Custodian</u> | <u>Collection Frequency</u> | <u>Update Frequency</u> |
|------------------------|-----------------------|---|-------------------------------|---|-----------------------------|-------------------------|
| CivicRec | CIVICPLUS | Recreation and Facility registration, facility management, payments | Recreation Management | Recreation and Administration Departments | Daily | Daily |
| Constant Contact | Constant Contact Inc. | E-blast and recreation promotion | Recreation Management | Recreation Department | As needed | As needed |
| FireFly Web | FireFly Reservations | Online Reservations | Recreation Management | Administration Department | Daily | Daily |
| Microsoft Office Suite | Microsoft 365 | Prepare agendas, general documents, email, spreadsheets, templates, presentations, and filing | Office Productivity and email | Agency | As needed | As needed |
| Quickbooks | Intuit Quickbooks | Accounting and Financials | Finance | Administration Department | Daily | Daily |
| Streamline Portal | Streamline | Employee web portal | Administration | Recreation and Administration Departments | Daily | Daily |
| Streamline Web | Streamline | Public Website | Administration | Recreation and Administration Departments | Daily | Daily |
| SurveyMonkey Web | SurveyMonkey | Participant surveys | Recreation Management | Recreation Department | As needed | As needed |
| TargetSolutions | VectorSolutions | Employee training sessions, materials and records | Administration | Human Resources Department | As needed | As needed |
| WhenToWork | WhenToWork Inc. | Employee Scheduling | Recreation Management | Recreation and Administration Departments | Daily | Daily |