

**MINUTES OF THE REGULAR BOARD MEETING
OF THE TEHACHAPI VALLEY RECREATION AND PARK DISTRICT
490 WEST D STREET, TEHACHAPI, CALIFORNIA 93561
TUESDAY JANUARY 19, 2016, 5:30 P.M.**

CALL TO ORDER: Board Meeting Convened By Chairperson Mifflin at 5:30 P.M.

BOARD MEMBERS:

Craig Mifflin, Chairperson
Paulette Rush, Vice-Chairperson
Brian Duhart, Director
Mary Lou Corpus-Zamudio, Director
Laura Lynn Wyatt, Director

ALSO PRESENT:

LeAnn Williams, TVRPD District Manager
Seth Carroll, TVRPD Recreation Coordinator
Corey Torres, TVRPD Recreation Coordinator
Nolan Ferdinand, TVRPD Maintenance Foreman
Mike Walsh, TVRPD Maintenance Foreman
Jill Barnes Nelson, Tehachapi News
Tyler Savage, Boy Scouts of America
Carrie Champlin, TVRPD Clerk of the Board

1. FLAG SALUTE: Tyler Savage led the Flag Salute.

2. ROLL CALL: Director Duhart was absent.

3. PUBLIC COMMENTS: Tyler Savage gave a brief description of the bat box Eagle Scout project he would like to present to the Board at a future meeting.

4. CONSENT CALENDAR

A. Secretary Declaration of Posting of Agenda 72 hours in Advance of Meeting

Declaration by the Clerk of the Board of Directors that the agenda was posted at least 72 hours in advance of meeting. BOARD APPROVED SECRETARY DECLARATION.

Rush - Corpus-Zamudio: Ayes: Mifflin; Rush; Corpus-Zamudio; Wyatt

Noes: None. Motion carried.

Absent: Duhart

B. Approval of the Minutes from the Regular Board Meeting held December 15, 2015.

Request by Clerk of the Board of Directors to approve the minutes from the December 15, 2015 Regular Board Meeting.

Rush - Corpus-Zamudio: Ayes: Mifflin; Rush; Corpus-Zamudio; Wyatt

Noes: None. Motion carried.

Absent: Duhart

5. RECREATION COORDINATORS REPORTS

Recreation Coordinator Seth Carroll:

- Hot Chocolate Turkey Trot 5K: CalPortland to sponsor the event.
Beanies will be upgraded to runner beanies for this year's event.

- Dodgeball registrations in progress.
- Working on new programs for the year.

Recreation Coordinator Corey Torres:

- Youth Basketball program is in progress. Nine divisions with 365 participants. Games are being held in three facilities. Picture day scheduled for next week.
- Smart Start Baseball program is in progress. Start Smart Soccer begins February 18, 2016.
- Red Cross Certification class will be scheduled for late spring.

6. MAINTENANCE FOREMAN REPORTS

Maintenance Foreman Nolan Ferdinand gave the report.

- Brief discussion regarding possible locations for the bat box project.
- Working with Tehachapi Little League for their upcoming season. Grass infields, irrigation, and fencing will be addressed. Working on a dedicated meter for Read Field.
- Board thanked Ferdinand for working with Tehachapi Little League.

Maintenance Foreman Mike Walsh gave the report.

- Meadowbrook Park Improvement Project Phase One: Registered PWC100 for award of bid with California DIR.
- Playground equipment that was in storage is now at Meadowbrook Park storage and ready for the contractor.
- Walsh inspected the small storage shed at West Park and recommended removing the storage shed.

7. DISTRICT MANAGER REPORT

District Manager LeAnn Williams gave the report.

- Meadowbrook Park Improvement Project Phase One: Working with Moalej Builders Inc. on the contract and insurance requirements.
- West Park Activity Center: Planning in progress for the refurbishment of WPAC. TVRPD is a certified member of the National Joint Powers Alliance, and NJPA will be used for the WPAC refurbishment project. Project to include lighting, basketball court, basketball hoops, scoreboards, and a bottle filler drinking fountain.
- Trails: Land use agreement in progress with Lehigh Southwest Cement Company. Williams rode the trails with TMATA, SCHL, and IMBA members in preparation for the mountain bike event scheduled in May.
- Governance Training Workshop scheduled and available for TVRPD Board members and supervisors: February 24, 2016 at GHCS.

8. FINANCIAL REPORT

9. AGENDA ITEMS:

A. Approval of the Preliminary Financial Reports for December, 2015.

BOARD APPROVES THE PRELIMINARY FINANCIAL REPORTS FOR DECEMBER, 2015.

Wyatt - Rush: Ayes: Mifflin; Rush; Corpus-Zamudio; Wyatt

Noes: None. Motion carried.

Absent: Duhart

B. Tehachapi Valley Recreation and Park District's FY 2015/2016 Midyear Budget Review.

District Manager Williams presented the budgetary changes to the Board. There was a brief discussion regarding the California minimum wage increase and the affect the increase has on the District's exempt employees.

Public Hearing Opened at 6:09 P.M.: No comments.

Public Hearing Closed at 6:10 P.M.

**BOARD ADOPTS TEHACHAPI VALLEY RECREATION AND PARK DISTRICT'S
FY 2015/2016 MIDYEAR BUDGET ADJUSTMENTS AS PRESENTED.**

TVRPD FY2015/2016 budget on file.

Wyatt – Corpus-Zamudio: Ayes: Mifflin; Rush; Corpus-Zamudio; Wyatt

Noes: None. Motion carried.

Absent: Duhart

C. Dye Natatorium – Discussion.

District Manager Williams explained the Dye Natatorium pool was inspected by American Leak Detection and four leaks were found. Two skimmer leaks, one backwash leak, and one main drain leak. Pool will most likely not open February 1, 2016. Tehachapi Unified School District was notified. Dresser Services has been scheduled to inspect the interior ceiling insulation. Further updates to come regarding the repair options and schedule.

- 10. BOARD OF DIRECTORS TIME:** Board thanked Seth Carroll for his work with sponsors. Vice-Chairperson Rush thanked the TVRPD staff for their work.

- 11. OTHER BUSINESS: None**

12. ADJOURNMENT:

Having no further business the meeting was adjourned at 6:25 P.M. to the Regular Board meeting of the Directors of Tehachapi Valley Recreation and Park District scheduled on February 8, 2016.

Rush - Wyatt: Ayes: Mifflin;Rush; Corpus-Zamudio; Wyatt

Noes: None. Motion carried.

Absent: Duhart

Respectfully Submitted,


Carrie Champlin, Clerk of the Board